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2001

# **2001**

# **ANNUAL REPORT**



Highland House ~ Main St ~ 1880 to 2002

**Town  
of  
Bethlehem,  
New Hampshire**



64  
65  
2001

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# **ANNUAL REPORT**



Highland House ~ Main St ~ 1880 to 2002

**Town  
of  
Bethlehem,  
New Hampshire**

~ DEDICATION ~



Next to her family, Ruth Miller loved Bethlehem best.

Ruth served as Secretary of almost every Bethlehem organization and always found room for one more Town project under her wing.

Ruth was the embodiment of community volunteerism.

Her openness and dignity was a model and a continuing inspiration to others.

Ruth was all light and will always be one of Bethlehem's shining stars.



44  
-650  
2001

# ANNUAL REPORT BETHLEHEM, NH BETHLEHEM VILLAGE DISTRICT

for the year ending DECEMBER 31, 2001

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## **TOWN OFFICERS**

### **BOARD OF SELECTMEN**

David Wood	(2002)
Bradley Presby	(2002)
Raymond Bushway	(2003)
Judy Wallace	(2004)
George Manupelli	(2004)

### **ADMINISTRATIVE ASSISTANT - BOARD OF SELECTMEN**

Cindy Holmes

### **TOWN CLERK**

Tandy Brown (2004)

### **TREASURER**

Tracy Kenne (2004)

### **TAX COLLECTOR**

Claudia Brown (2004)

### **MODERATOR**

Alistair MacBain (2002)

### **POLICE CHIEF**

Eric Lougee

### **ROAD AGENT**

George Tucker, III (2002)

### **FIRE CHIEF AND FOREST FIRE WARDEN**

Jack Anderson

### **HEALTH OFFICER**

Stanley Borowski 444-0642

### **OVERSEER OF WELFARE**

Kathleen Kennedy

### **TRUSTEES OF THE TRUST FUNDS**

Jane Crosby	(2002)
Donald Lavoie	(2003)

### **SUPERVISORS OF THE CHECKLIST**

Judy Gagne	(2002)
Ann Sykes	(2004)
Philip Davis	(2006)

### **LIBRARIAN**

Muriel Brown

### **LIBRARY TRUSTEES**

John Miller	(2002)
Jannifer Kotok	(2002)
Elizabeth Ward	(2002)
Rhonda Lyster	(2003)
Molly Noonan	(2003)
Florence Houghton	(2003)
Patricia A. Bonardi	(2004)
Elizabeth Harrington	(2004)
Ruth Miller	(2004)



**CEMETERY COMMITTEE**

Ernest Ferland  
 Richard Robie  
 Paul Hudson

**REVOLVING LOAN COMMITTEE**

Len Reed  
 Peter Thoma  
 Tom Hepner

**RECREATION COMMITTEE**

Ronnie Lyster  
 Mike Miscio  
 Len Reed

**CONSERVATION COMMISSION**

Tanya Tellman  
 Jeanne Bilodeau  
 Brooke Bohannon  
 Elise Lawson

**BRETZFELDER PARK COMMITTEE**

John Stevenson	Nigel Manley
Ann Gruczka	Tanya Tellman
Eleanor Stephenson	Alistair MacBain
Kimberly Mackay-Pearson	

**SECRETARY - PLANNING / ZONING BOARDS**

Kathleen Kennedy

**PLANNING BOARD**

David Tellman, Chair	(6/02)
Steve Huntington, Vice Chair	(11/04)
Roland Shick	(6/02)
Maurice Lambert	(3/04)
Kristen Reinhold	(6/03)
Alecia Loveless	(6/03)
George Manupelli	(3/02)
Erin Woo, 1st Alternate	(6/04)

**ZONING BOARD**

Lon Weston, Chair	(6/02)
Katherine Rhoda, Vice Chair	(11/04)
Roland Shick, Swing Member from PB	(6/02)
Cathe Denz Polonsky	(4/04)
Andy Yale	(11/04)

## RESULTS OF THE 2001 TOWN MEETING WARRANT

To the inhabitants of the Town of Bethlehem, in the County of Grafton and the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified to meet at the Fire Station in said Bethlehem on Tuesday, the thirteenth day of March 2001, at nine o'clock in the morning (the polls to close at 6:00 p.m.; business meeting to be held at the Bethlehem Elementary School on Saturday, the seventeenth day of March 2001, at 9:00 a.m.) to act upon the following:

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

Total Votes Cast - 757

Florence Houghton	- Selectperson	- 220	- Not Elected
Willard (Butch) Lucas	- Selectperson	- 239	- Not Elected
George Manupelli	- Selectperson	- 366	- Elected
Judy Wallace	- Selectperson	- 380	- Elected
John L. Wedick, Jr.	- Selectperson	- 242	- Not Elected
Derek Brown	- Road Agent	- 276	- Not Elected
George Tucker, III	- Road Agent	- 444	- Elected
Tandy Girouard Brown	- Town Clerk	- 677	- Elected
Claudia Brown	- Tax Collector	- 487	- Elected
Sarah Riley	- Tax Collector	- 221	- Not Elected
Tracy L. Kenne	- Treasurer	- 444	- Elected
Darren Perkins	- Treasurer	- 118	- Not Elected
Patricia A. Bonardi	- Library Trustee	- 571	- Elected
Elizabeth Harrington	- Library Trustee	- 559	- Elected
Ruth Miller	- Library Trustee	- 640	- Elected
Allen Cummings	- Trustee of the Trust Fund	- 602	- Elected

**ARTICLE 2.** Are you in favor of the adoption of Amendment No. 1 to amend General Provision #6 of the Bethlehem Zoning Regulations by adding the following words to the last sentence:

"....Exceeding 95 (ninety-five) feet above the natural and undisturbed contour of the land under any existing or future landfill." (The Bethlehem Planning Board unanimously recommends the adoption of this Amendment.)

**YES 537**

**NO 167**

**ARTICLE 3.** Are you in favor of the adoption of Amendment No. 2 to revise the existing Floodplain Ordinance section of the Bethlehem Zoning Ordinance as required by the New Hampshire Office of State Planning by the addition of the following:

1. Rewrite the opening paragraph to read: "The following regulations shall apply to all lands designated as special flood hazard areas by the Federal Emergency Management Agency in its Flood Insurance Rate Maps dated April 15, 1986 which are declared to be a part of this ordinance and are hereby incorporated by reference." As the current statement does not reflect the correct map date, and includes references that are not relevant to Bethlehem's floodplain mapping.



2. Item I. Insert the following at the beginning of this section: "The following definitions shall apply only to this Floodplain Development Ordinance, and shall not be affected by the provisions of any other ordinance of the Town of Bethlehem."

"Area of special flood hazard" Rewrite this definition to read: "is the land in the floodplain within the Town of Bethlehem subject to a one percent or greater chance of flooding in any given year. The area is designated as Zone A on the FIRM," as the current definition relates to maps and Special Flood Hazard Areas (SFHA) that do not apply to Bethlehem.

"Breakaway wall" This definition can be deleted in its entirety, as it does not relate to Bethlehem's SFHA construction practices.

"Coastal high hazard area" and "V-Zone" These definitions can be deleted in their entirety, as they do not relate to Bethlehem's SFHA.

"FEMA" Include this missing definition to read, "means the Federal Emergency Management Agency."

"Flood Boundary and Floodways Maps" and "Flood Hazard Boundary Maps" These definitions can be deleted in their entirety, as they do not relate to Bethlehem's current effective maps.

"Flood Elevation Study" and "Flood Insurance Study" These definitions can be deleted in their entirety, as there is no study for the Town of Bethlehem.

"Historic Structure" Include this missing definition to read as follows:

"Historic Structure" means any structure that is:

- "(a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (c) Individually listed on a state inventory of historic places in states with historic Preservation programs which have been approved by the Secretary to qualify as a registered historic district;
- (d) Individually listed on a local inventory of historic places in communities with historic Preservation programs that have been certified either:

- (1) By an approved state program as determined by the Secretary of the Interior,  
or

- (2) Directly by the Secretary of the Interior in states without approved programs."

"Manufactured home park or subdivision" Delete this definition in its entirety, as it does not relate to the Floodplain Development Ordinance.

"Recreational Vehicle" Include this missing definition to read:

"Recreational Vehicle" is defined as:

- A. "built on a single chassis;

- B. 400 square feet or less when measured at the largest horizontal projection;
- C. designed to be self-propelled or permanently towable by a light duty truck;  
and
- D. designed primarily not for use as a permanently dwelling but as temporary living quarters for recreational, camping, travel or seasonal use."

"Regulatory floodway"

Delete the last sentence in this definition as it does not relate to Bethlehem's mapping. Replace the word "canal" in line 1 with the word "channel."

"Special flood (hazard) area"

Insert the word "hazard" between the words "flood" and "area" in the term being defined. Delete the references to "FHBM" or "and Zone "AO" through "E," as they do not relate to Bethlehem's maps or SFHA.

"Substantial Damage"

Include this missing definition to read:

"Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred."

"Substantial improvement"

Delete the last phrase in the definition that reads:

"structure listed on the National Register of Historic Places" and replace it with "historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure."

"Development," "Flood Insurance Rate Map"

"Flood proofing," "Lowest floor," "Mean sea level," "Manufactured home," "Start of Construction" and "Water Surface Elevation." See marked up copy of the Ordinance for typo corrections and omissions.

3. Item VII. Paragraph 1. Rewrite to read as follows: "In riverine situations, prior to the alteration or relocation of a watercourse, the applicant for such authorization shall notify the Wetlands Bureau of the New Hampshire Environmental Services Department and submit copies of such notification to the Building Inspector, in addition to the copies required by the RSA 482-A:3. Further, the applicant shall be required to submit copies of said notification to those adjacent communities as determined by the Building Inspector, including notice of all scheduled hearings before the Wetlands Bureau."

Paragraph 2. At the end of this section, change the words "has been" to "can and will be" as the certification must be presented prior to the alteration or relocation.

Paragraph 3. Delete the first sentence in this section in its entirety, as Bethlehem does not have any designated floodways, and it is therefore, irrelevant.

Paragraph 4. Delete the reference to Zones "A1-30 and AE," leaving in its place reference to Zone "A" as the SFHA applicable to Bethlehem.

4. Item VIII. Delete sections “1 and 1.A” from this part, as they do not relate to Bethlehem’s SFHA. Renumber existing section “1.B” as number “1.” Delete section “1.C” in its entirety, as it does not relate to Bethlehem’s SFHA.

In section “2” delete the reference to Zones “A1-30, AE, AH, AO and” as it does not relate to Bethlehem’s SFHA. In section “2.A, B, and C” see the attached Ordinance copy for corrections of typo errors.

Renumber existing section “2.B, 4” as section “2.C” as it does not relate to the non-residential structure issues addressed in 2.B, and should be a separate sub-section.

Renumber existing section “2.B, 5” as section “2.D” for the same reason noted above.

Delete existing section “2.B.6” in its entirety, as it does not relate to Bethlehem’s SFHA. Include a new section “2.E” in its place to address the requirements regarding recreational anchoring requirements for “manufactured homes” in “paragraph (c) (6) of Section 60.3.”

5. Item IX. Include this missing part of the title as “Variances and Appeals,” to read as follows:

- “1. Any order, requirement, decision or determination of the Building Inspector made under this Ordinance may be appealed to the Zoning Board of Adjustments as set forth in RSA 676:5.
2. If the applicant, upon appeal, requests a variance as authorized by RSA 674:33, I(b), the applicant shall have the burden of showing in addition to the usual variance standards under State Law:
  - (a) That the variance will not result in increased flood heights, additional threats to public safety, or extraordinary public expense.
  - (b) That if the requested variance is for activity within a designated regulatory floodway, no increase in flood levels during the base flood discharge will result.
  - (c) That the variance is the minimum necessary, considering the flood hazard, to afford relief.
3. The Zoning Board of Adjustments shall notify the applicant in writing that (i) the issuance of a variance to construct below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25.00 for \$100.00 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions.
4. The community shall (i) maintain a record of all variance actions, include their justification for their issuance, and (ii) report such variances issued in its annual or biennial report submitted to FEMA’s Federal Insurance Administrators.”

(The Bethlehem Planning Board unanimously recommends the adoption of this Amendment.)

**YES 556**

**NO 132**

**ARTICLE 4.** Are you in favor of the adoption of Amendment No. 3, as presented by petition, to the Bethlehem Zoning Ordinance as follows:

- (1) For the purpose of removing wood treatment plants from the list of permitted uses in District the undersigned propose to change District III, Section A, as follows:

Said Line 4 currently reads:

“Planning mills, sawmills, lumber yards and wood treatment plants.”

Line 4, as revised would read as follows: “Planning mills, sawmills and lumber yards.”

- (2) For the purpose of prohibiting the establishment of new wood treating facilities, the undersigned propose to add as a General Condition to the Zoning Ordinance the following:

“To protect the public health and welfare, and to protect surface and groundwater resources, no wood preserving facility or expansion of any existing wood preserving facility shall be located in any district. Wood preserving describes the process of applying or injecting wood with chemical preservatives.”

**YES 275 NO 430**

**ARTICLE 5.** Are you in favor of the adoption of Amendment No. 4, as proposed by the Bethlehem Planning Board, to the Bethlehem Zoning Ordinance by the addition of the Telecommunication Facility Ordinance, which has as its purpose and goals the following:

**PURPOSE:** The purpose of the proposed Telecommunications Ordinance is to establish general guidelines pertinent to the siting of telecommunications towers and antennas in the Town of Bethlehem.

**GOALS:** The goals of the proposed Ordinance are:

- 1. To preserve the authority of the Town of Bethlehem to regulate the siting of telecommunications facilities while affording reasonable opportunity to providers of telecommunications services to construct facilities and offer services to area users.
- 2. To reduce to the greatest extent possible any potential adverse effects that telecommunications facilities may have on the Town of Bethlehem and its residents.
- 3. To provide for co-location and minimal impact siting options through an assessment of technology, location options and innovative siting techniques.
- 4. To permit the construction of new towers only where all other reasonable opportunities to provide service have been exhausted, and to encourage the users of towers and antennas to configure them in a way that minimizes adverse visual impact.
- 5. To require cooperation and co-location, to the maximum extent possible, between competitors in order to reduce cumulative negative impacts upon the Town of Bethlehem.
- 6. To require maintenance and safety inspections for all towers and other related facilities.
- 7. To provide for the removal of abandoned facilities.
- 8. To provide for the removal or upgrade of facilities that are technologically outdated.

(The Bethlehem Planning Board unanimously recommends the adoption of this Amendment.)

**YES 579**

**NO 116**

**ARTICLE 6.** Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the Town of Bethlehem on the second Tuesday of March. (By Petition) (Ballot Vote)

**YES 472**

**NO 271**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of money that may be necessary to satisfy the purpose specified in the budget as posted \$1,788,734.00. Budget Total exclusive of Warrant Articles.

**Motion made by: Ray Bushway Seconded by: David Wood  
Vote: Article Passed**

John Wedick, Jr. explained the breakdown of the budget and Moderator MacBain asked for questions.

**Revaluation of Property/Revaluation Services:**

Len Reed questioned if Bethlehem would be prepared to do what would need to be done with State taxation regarding evaluations and revaluations.

John Wedick, Jr. explained that Bethlehem was revaluated in 1998 so it is very current. The money in the account is to be spent on updates and a contracted assessor. There is not any money in the account if the legislature decides to make changes in the law. If there were significant changes, then a Special Town Meeting would have to be held.

**Planning and Zoning:**

Annette Marquis questioned the extra money spent on postage.

John Wedick, Jr. explained that the money would be needed for a survey mailing.

Katherine Rhoda questioned why extra money was needed last year for legal expenses but not this year.

John Wedick, Jr. explained that this year the \$3,000.00 is exactly what the Chairman of the Planning Board requested.

**Police:**

Julie Seely wondered if under special detail the amount of money budgeted would be enough.

John Wedick, Jr. replied the \$2,500.00 was the exact request of the Chief of Police.

**Fire Department:**

Jack Anderson explained due to insurance, his budget went up slightly. There was not any extra money added because of equipment.



### **Building Inspection:**

Len Reed questioned if the Building Inspector returns any income in terms of fees to the Town and is the Building Inspector qualified to inspect both commercial and residential properties.

John Wedick, Jr. explained that the Building Inspector is qualified to inspect commercial properties therefore, he is qualified to inspect residential properties. The fees returned come from the building permits.

### **Other Public Safety:**

John Wedick, Jr. stated, with the concern in the increase of property taxes, this would be a place that could be cut to help keep them down. With research done, the Selectboard felt with substantially the same service at a lower cost, the Dispatch Service could be taken over by the Grafton County Dispatch to cover fire and ambulance and Troop F would cover police. He explained that the two full-time Bethlehem Dispatchers would get a severance package and a right of refusal for the part-time positions. He explained that there would be a call box installed on the wall outside of the Police Department for those in need of assistance late at night. This will directly contact Troop F. He then introduced Tom Andross who is in charge of the Grafton County Dispatch Service. Tom explained how the Grafton County Dispatch worked and took questions from the public.

There was a lot of discussion on this topic. There were many concerns on the level of service as Grafton County covers over 20 (twenty) other towns. There were liability questions dealing with proper equipment training for both Bethlehem and Grafton County Dispatchers.

Stephen Huntington asked how much would need to be added to the budget if Dispatch was kept in Bethlehem.

John Wedick, Jr. stated it needed to be increased about \$27,000.00.

Stephen Huntington made a motion to increase the budget \$26,760.00 to keep the Dispatch Service in Bethlehem. Steven Hoyt seconded the motion.

Moderator MacBain stated there were two petitions to have the vote be secret ballot. By voting yes it would increase the budget to retain Dispatch Service.

**YES 118**

**NO 66**

### **Highway's and Streets:**

Wilman Gadwah asked how many miles of road were in Bethlehem and how many were gravel roads.

George Tucker, III stated there are about 100 miles of road in Bethlehem and approximately one-third of it is dirt. He listed a number of roads that were gravel.

Wilman Gadwah wondered why the gravel budget went over by \$17,000.00.

Annette Marquis and Kevin Pinette were concerned with why this budget went over.

George Tucker, III explained that he has to rent an excavator to do big culverts. He also explained that each year before this one, a road has been added which takes more work. He explained that he tries to have a five to six year plan but situations come up and it cannot always be followed.



Annette Marquis makes a motion to decrease the Highway's and Streets budget by \$26,760.00. John Kimball seconded the motion.

Stephen Huntington makes a motion to move the question. Seconded by Tanya Tellman.

Moderator MacBain states by voting *yes*, it would cut the Highway budget. The *no vote* carried and discussion went back to the original Highway budget.

John Wedick, Jr. strongly suggested to the Selectboard that they have an informational meeting to go over the Highway plan for the year and then have a separate informational meeting to let people know what roads will be worked on.

Gerald Marquis agreed and stated that the Highway budget needs to be monitored more. The Selectboard and the Highway Department should work more closely.

### **Animal Control:**

George Manupelli makes an amendment to add \$1,000.00 to contribute to the Humane Society. Bill Symonds seconded.

John Wedick, Jr. explained that the Lancaster Humane Society did not make a specific request for any money and that is why there wasn't any added in.

Tanya Tellman moves the question. Phil Davis seconded.

Amendment failed.

### **Parks and Recreation:**

Ben Gumm wondered where the fees were reported as income.

Nancy Czarny wondered why Bethlehem keeps spending money to fix the pool instead of putting money aside to build a new one. She mentioned the pool the Four Seasons Fitness Club is building.

John Wedick, Jr. answered Ben Gumm by explaining the breakdown of incomes to departments was on Page 30 of the Town Report. He answered Nancy Czarny by stating that last year the money raised to fix the pool was put out to the voters and voted in.

Brad Presby stated that he has been talking with the Recreation Department and held up a picture of a plan for a recreation area. He stated there are a number of issues that need to be addressed and it takes volunteers to help to make it happen. At this time only 4 (four) people have volunteered and he would like at least 10 (ten).

### **Special Revenue Fund - BCC:**

David Wood spoke about the Bethlehem Country Club. He stated that it is much lower, down to about \$318,000.00.

Leonard Malenowski wondered where the income was from the Pro's lessons.

David Wood replied that the money coming in from lessons goes straight to the assistant that provides the lessons.

Ronald Smith wondered what the golf course provides to the Town versus what we would be receiving in taxes on the golf course if it were privately owned.

John Wedick, Jr. stated that this issue has been raised in prior Town Meetings. He brought up the issue of leasing the course out. This would be the worst choice of all. This takes the chance of people letting it get run down and leaving it for the Town to fix. The second option is selling the club. The way to make money with a privately owned club would be to build condominiums around it and the land is not there to do that. The Country Club is a fantastic magnet to bring people into the Town. John commends David Wood on working with the Maplewood to form a joint membership that will also bring more people to the Town.

**Special Revenue Fund - Ambulance:**

Fire Chief Jack Anderson stated that Bethlehem is the only Town around that does not charge for Ambulance Service. The law states that if you have a service that does billing, then you must bill everybody. For the individuals that do not have insurance or financially are unable to pay, arrangements would be made. Jack stated by billing it would make the Ambulance Service a self-sustaining service. Jack also stated that Bethlehem is in need of a new ambulance and new equipment. He stated some people from out of Town that had to use the ambulance asked to be billed or stated to bill their insurance.

There was a lot of discussion on this topic. Some were concerned that some older generations would hesitate to call for help due to the fact they may not be able to afford it and would be too proud to get assistance. There was question about who would do the billing and if it would require proper training, additional software or salary.

John Wedick, Jr. stated the Administrative Assistant to the Fire/Ambulance/Police Department would be in charge of the billing. He stated there is specific software that could be used that would cost approximately \$4,000.00.

Jack Anderson stated he respects the different views on this issue, but as a Department Head he has an obligation to present it to the Town. This is an opportunity to save the Town some money.

Leonard Malenowski made a motion to amend not to charge for the ambulance. Seconded by Richard Robie, Sr.

John Wedick, Jr. explained the way the budget is structured there is revenue of \$12,500.00 intake and there is Reserve for Equipment Purchases of \$12,500.00. This was used to cancel out. If you vote on the motion then you won't have \$12,500.00 for reserve or revenue. It would not affect the total operating budget. If voting to charge for the ambulance use there would be an additional \$12,500.00 to use.

Moderator MacBain stated by voting *yes*, would mean not to charge for ambulance use.

**YES 32**

**NO 82**

Ben Gumm made a motion to restrict reconsideration. Moderator MacBain denied as this was an Amendment.

**Solid Waste Disposal:**

John Wedick, Jr. stated that no property taxes are raised to dispose of waste. In addition, \$48,047.18 of the Unexpended Fund Balance will be carried over so it will not cost anything next year either.

Ben Gumm explained that the budget is already up and the Articles have not been voted on yet. He proposed a \$100,000.00 cut in the Operating Budget. Seconded by Kevin Pinette.

Stephen Huntington moved the Amendment. Moderator MacBain explained by voting yes, the Operating Budget would be cut by \$100,000.00.

**YES 31 NO 81**

Amendment fails.

John Kimball moved to cut the budget by \$50,000.00. Seconded by Arylyne Kimball.

**YES 30 NO 80**

Amendment fails.

Moderator MacBain explained the next vote would be on the Operating Budget as an Amendment. He reads the Article:

“To see if the Town will vote to raise and appropriate the sum of money that may be necessary to satisfy the purposes specified in the budget as posted \$1,815,494.00. The Budget Total Exclusive of Warrant Articles.”

**YES 106 NO 6**

Budget passed.

**ARTICLE 8.** To see if the Town will raise and appropriate the sum of \$8,500.00 for the purpose of providing live musical entertainment, free to the public, to be held at the Bethlehem Gazebo in 2001. (The Selectboard does not recommend this Appropriation.)

**Motion made by: Phil Davis Seconded by: Ann Sykes  
Vote: Article Passed**

**YES 54 NO 47**

John Wedick, Jr. reads a letter from Marcia Brooks. (Enclosed)

**ARTICLE 9.** To see if the Town will raise and appropriate the sum of \$3,400.00 for the purpose of contributing to the Upper Valley Senior Citizens. (The Selectboard does not recommend this Appropriation.)

**Motion made by: Kristen Reinhold Seconded by: George Manupelli  
Vote: Article Passed**

Kristen Reinhold explained services that are provided by this organization.

There were various discussions on this Article. Some questioned if we should give privately and not through tax dollars, let it be an individual choice. It was also mentioned that it was a small amount for a service that many depend on.

Jacqueline King moved the question. Seconded by Phil Davis.

Leonard Malenowski requested to restrict reconsideration of the Operating Budget. Moderator MacBain stated it needed to be done before moving on to the next Article.

**ARTICLE 10.** To see if the Town will raise and appropriate the sum of \$5,462.00 for the purpose of contributing to the North Country Home Health. (The Selectboard does not recommend this Appropriation.)

**Motion made by: Phil Davis    Seconded by: Muriel J. Brown**  
**Vote: Article Passed**

Patricia Bonardi spoke in favor of supporting this Article.

**ARTICLE 11.** To see if the Town will raise and appropriate the sum of \$3,060.00 for the purpose of contributing to the White Mountain Mental Health. (The Selectboard does not recommend this Appropriation.)

**Motion made by: Phil Davis    Seconded by: George Manupelli**  
**Vote: Article Passed**

**YES 67** **NO 32**

Allen Cummings stated that he was not familiar with this organization and asks for an explanation.

Moderator MacBain explained there was a White Mountain Mental Health and Developmental Services Report on page 62 in the Town Report.

**ARTICLE 12.** To see if the Town will raise and appropriate the sum of \$1,278.00 for the purpose of contributing to the Hospice of Littleton. (The Selectboard does not recommend this Appropriation.)

**Motion made by: George Manupelli    Seconded by: Ann Sykes**  
**Vote: Article Passed**

There was no discussion.

**ARTICLE 13.** To see if the Town will raise and appropriate the sum of \$838.00 for the purpose of contributing to the American Red Cross. (The Selectboard does not recommend this Appropriation.)

**Motion made by: Brad Presby    Seconded by: Ann Sykes**  
**Vote: Article Passed**

Tanya Tellman would like to know what services the Red Cross provided in Bethlehem.

Jack Anderson stated that this is a great organization and one that he has worked with first hand. He believes this amount of money or more is spent on each incident that he has been involved with.

**ARTICLE 14.** To see if the Town will raise and appropriate the sum of \$1,637.00 for the purpose of contributing to the Whitefield Airport. (The Selectboard does not recommend this Appropriation.)

**Motion made by: Ray Bushway    Seconded by: Brad Presby**  
**Vote: Article Failed**

Ben Gumm stated that he has never had a guest stay at his Bed and Breakfast that has flown into this airport and wondered what benefit does it have to Bethlehem.

Richard Polonsky explained people that are involved with the White Mountain School and people that are involved with North Country Environmental Services use the airport. It is not just for the benefit of Bethlehem but the region as a whole.

The Article fails.

Ben Gumm moved to restrict reconsideration of this Article. Seconded by Tanya Tellman.

Moderator MacBain explained that by voting yes, it meant this Article could not be further discussed.

The restriction of the reconsideration of this Article passed.

**ARTICLE 15.** To see if the Town will raise and appropriate the sum of \$1,500.00 for the purpose of contributing to the North Country Group Workcamp. (Not considered by the Selectboard.)

**Motion made by: Ray Bushway Seconded by: Phil Davis**

**Vote: Article Passed**

**YES 59**

**NO 39**

Karen Roy explained that this is a national organization. Youth groups stay at Littleton High School and work on homes for people that cannot afford it. This a one-time request. Karen explained that they do have to raise \$15,000.00 and have been successful in six (6) other towns already.

Judy Gagne wondered what will happen if they do not raise all the money.

Karen replied that they will get the money but this would help.

Kathy Gowitzke - "Let's not take all day on one Article, this is a small amount of money."

Tanya Tellman moved the question. Seconded by Tracy Kenne.

**ARTICLE 16.** To see if the Town will vote to raise and appropriate \$25,000.00 to be added to the Capital Reserve Fund - Highway Dump Truck. (The Selectboard recommends this Appropriation.)

**Motion made by: Ray Bushway Seconded by: Brad Presby**

**Vote: Article Passed by Ballot Vote**

**YES 72**

**NO 47**

Moderator MacBain had a petition for a ballot vote for this Article. He made it clear that by voting "yes" this Article would be included in the budget and by voting "no" it meant to get rid of it.

Article passed.

**ARTICLE 17.** To see if the Town will vote to raise and appropriate \$8,500.00 to be added to the Capital Reserve Fund - Maple Street Cemetery Addition. (The Selectboard recommends this Appropriation.)

**Motion made by: John Wedick, Jr. Seconded by: Ray Bushway**

**Vote: Article Passed**



Article passed.

**Motion made by: Ray Bushway    Seconded by: Brad Presby**

**Vote: Article Passed by Ballot Vote**

**YES 72**

NO 41

Article passed.

**Motion made by: Ray Bushway    Seconded by: Brad Presby**

**Vote: Article Passed**

Article passed.

**Motion made by: Ray Bushway    Seconded by: Brad Presby**

**Vote: Article Passed**

Dave Tellman stated he does not have a problem with the Warrant Article, but questioned if all this money should be put into the building if eventually the Town Offices would be relocated.



John Wedick, Jr. stated there are no plans to relocate the Town Offices. He also stated the Town Building would still need to be made handicap accessible as it will still be there.

Article passed.

**ARTICLE 21.** To see if the Town will vote to raise and appropriate \$18,000.00 to be added to the Capital Reserve Fund - Ambulance. (The Selectboard recommends this Appropriation.)

**Motion made by: Ray Bushway Seconded by: Brad Presby**  
**Vote: Article Passed**

John Wedick, Jr. stated that with what is already in this Capital Reserve Fund, the \$18,000.00 would bring it up to \$31,000.00. The Ambulance needs to be replaced and it needs to be replaced now. He strongly urged for this Article to pass.

Richard Robie, Sr. was in favor of this Article but would like to see it done immediately. He also stated that the old Ambulance should be kept, as you never know when it may be needed.

Article passed.

(Moderator MacBain stated that we needed to skip to Article 25 before continuing with Article 22.)

**ARTICLE 22.** To see if the Town will vote to eliminate the Capital Reserve Fund entitled the Revaluation Fund and return the balance to the Bethlehem Facility Fund - a non - Capital Reserve Fund. (The Selectboard recommends this Article.)

**Motion made by: Ray Bushway Seconded by: Brad Presby**  
**Vote: Article Passed Unanimously**

George Manupelli stated there seemed to be notable properties in Town that taxpayers feels may be under evaluated as far as tax contributions. He asked, “Does passing this motion effect the revaluating of the properties?”

John Wedick, Jr. replied this is money left over from revaluation of 1998. There was so much money budgeted and this remains. It will not have an effect on the revaluations.

Article passed by unanimous vote.

**ARTICLE 23.** To see if the Town will vote to raise and appropriate the flat sum of \$2,400.00 for the purpose of videotaping Selectboard’s Meetings, Town Meeting, and several other Town events. This sum to cover all labor and materials. The contract to be awarded as the result of a selection process determined by the Selectmen. (By Petition) (The Selectboard does not recommend this Appropriation.)

**Motion made by: Ray Bushway Seconded by: Brad Presby**  
**Vote: Article Passed**

Len Reed mentioned the fact, next year there will not be a Town Meeting and there will be a need for public knowledge.

Stanley Harrison stated on an average one person attends a Selectboard Meeting. He cannot say how many watch from their home, but if it is 50 (fifty) than it is 50 (fifty) times as many coming to the meetings. It increases people’s knowledge.

There were various discussions on this Article. Some people stated they refused to watch these televised meetings on Channel 2. Others felt it was a benefit to handicapped or elderly people that are unable to attend the meetings because of accessibility.

Daniel Tucker stated that taping should not be limited to the Selectboard Meetings but should be offered for School Board Meetings and Village District Meetings. From an educational stand point it is worth it.

Bernard Kohn stated, it is not only for entertaining and education, but it is also a vital record.

**YES 57**

**NO 35**

Article passed.

**ARTICLE 24.** To see if the Town will vote to discontinue the Capital Reserve Fund - Transfer Station, \$100,000.00 plus earned interest. These funds will be returned to the General Fund for tax relief. (By Petition)

**Motion made by: Ray Bushway Seconded by: Brad Presby**

**Vote: Article Passed by Ballot Vote**

**YES 65**

**NO 55**

Ben Gumm further explained this Article in his own words. He urged for the public to vote for this Article. He stated this was a way to save a significant amount of taxes.

Julien Czarny stated this money might be needed in the event the gates on Trudeau Road get locked and we need a Transfer Station. The \$100,000.00 needs to be put aside in case the Supreme Court decides that NCES is in violation and shuts it down. He encouraged all to vote to keep the money in the Capital Reserve Fund.

John Wedick, Jr. stated if the landfill gets closed after the ruling, then at that point, they would lease the Transfer Station for \$3,000.00 a month. That would include everything that is there including the person working inside. This is a cost effective operation.

Mark Chain stated keeping this money is providing a security for an eventuality that may come down the road. Taking the money out now would be a premature move.

Roland Shick described 3 (three) degrees of fiscal planning. He mentioned a study of a cost comparison of leasing the NCES Transfer Station and owning our own. The result of the study by, North Country Council, was over a period of 5 (five) years the Town would be saving money over the lease scenario.

Bill Brown stated the \$100,000.00 should be moved back to the taxpayers where it belongs.

Harvey Burlock moved the question. Seconded by Phil Davis.

Moderator MacBain explained that by voting *yes*, it would be to discontinue the Transfer Station Capital Reserve Fund. Voting *no*, would mean keeping it there.

**YES 65**

**NO 55**

Article passed.

Ben Gumm made a motion to restrict reconsideration of this Article. Seconded by Tanya Tellman. Restriction of reconsideration passed.

**ARTICLE 25.** To see if the Town will vote to establish a Reserve Fund not to exceed \$5,000.00 for maintenance and operation of Town Buildings, Highway Department, Police Department, Fire Department or Town Government Operations. Such fund will be known as the Town of Bethlehem Facility Fund and is established in accordance with RSA 35:1-c (Non-Capital Reserve Funds Authorized). (The Selectboard recommends this Article.)

**Motion made by: Ray Bushway Seconded by: Brad Presby**  
**Vote: Article Passed**

Norm Brown explained this Article. He stated that money cannot be moved from one Article to another unless the other one is already established. That is the reason for skipping to this Article before Article 22. The intent is to move the money in Article 22, which is \$4,806.22 to this fund. This money would be a start.

John Wedick, Jr. stated this will not affect taxes at all.

Article passed.

(Back to Article 22)

**ARTICLE 26.** To transact any other business that may legally come before this Meeting.

Len Reed moved to restrict reconsideration of the budget in Article 7. Seconded by Tracy Kenne.

Restriction of reconsideration passed.

Jim Payette moved to direct the Selectboard to accept the Supreme Court's decision, no matter what the decision may be and furthermore, to move forward with those decisions in the best interest of the Town of Bethlehem.

Seconded by Kevin Pinette.

George Manupelli stated it would be more productive to wait until the decision comes out. He urged the public to wait and then examine the situation.

Moderator MacBain clarified Jim Payette's motion.

Tammy Sloan asked the question, "What if the Court decides we owe them money?"

Bernard Kohn moved to table the motion. Seconded by Nancy Czarny.

Moderator MacBain stated by voting yes, the motion would be tabled.

**YES 55**

**NO 43**

Article tabled.

David Tellman read a copy of a correction to the 1999 Zoning Ballot. (Enclosed) He moved under other business that the enclosed be noted. Seconded by John Keller.

Noted correction passed.

John Wedick, Jr. moved to add the appropriation of \$60,000.00 to the \$18,000.00 to make \$78,000.00 to be added to the Capital Reserve to buy, instead of lease, a new Ambulance. This would eliminate spending money on interest.

Leonard Malenowski questioned the legality of adding this.

John Wedick, Jr. proposed to reopen Article 21. Seconded by Annette Marquis.

The motion to reopen Article 21 passed.

John Wedick, Jr. moved to raise and appropriate \$60,000.00 to Article 21. Seconded by Eric Lougee.

Ronald Smith asked if the old ambulance would be kept as back up.

Fire Chief Jack Anderson stated it would be nice to keep but there would not be enough room.

Mary Lou Krambeer stated it was too late in the day to vote on such a big-ticket item.

Leonard Malenowski stated there is enough money now to lease and next year come back for more to pay it off.

John Wedick, Jr. stated it makes more sense to buy it now.

John Kimball moved to table this issue. Seconded by Ben Gumm.

Moderator MacBain stated by voting *yes*, the question would be tabled. Voting *no* will allow further discussion.

Table Failed 32 to 55.

Allen Cummings amended Article 21 to appropriate the amount of \$78,000.00 to be added to the Capital Reserve Fund - Ambulance.

**YES 63**

**NO 22**

Annette Marquis mentioned that earlier it was decided that there were not enough people to make a decision on Jim Payette's motion but there was enough people to vote in \$78,000.00. Annette requested to put Jim's motion back on the floor. She stated that if there were enough people to vote in \$78,000.00, than there was enough to vote to accept the Supreme Court's decision motion.

Moderator MacBain replied that it was tabled, not defeated and could not be reopened.

Annette Marquis challenged the Moderator. Moderator MacBain made sure it was noted.

David Wood thanked Selectmen Wedick and Brown for their years of service.

Len Reed moved to adjourn the Meeting. Seconded by Tracy Kenne.

Meeting adjourned at 4:25 p.m.

Respectfully submitted by,  
Tandy Girouard Brown  
Bethlehem Town Clerk

## SCHEDULE OF TOWN PROPERTY

206-035	Town Hall, Land and Building	.59 AC	\$ 489,600.00
204-043-001	Strawberry Hill Reservoir	53.50 AC	29,300.00
204-043-002	Town Water Supply	5.34 AC	365,600.00
414-9-11-12	Village District	42.30 AC	1,163,200.00
203-001	Highway Garage - Building Only		65,600.00
414-005	Prospect Street Dump	24.00 AC	26,500.00

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<b>Total</b>			<b>\$ 2,139,800.00</b>
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### COUNTRY CLUB

203-001	Golf Maintenance Garage		\$ 38,400.00
203-001	Clubhouse		324,420.00
203-001	Land Route 302	102.00 AC	105,900.00
203-017	Land Prospect Street	33.00 AC	524,900.00
203-018	Land Prospect Street	4.70 AC	146,100.00
203-019	Land Prospect Street	1.00 AC	23,100.00
203-30	Land		
203-034	Land		

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<b>Total Country Club</b>			<b>\$ 1,162,820.00</b>
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### PARKS AND RECREATION

203-021	L/O N/S Main/Prospect/Log Cabin Lane	1.90 AC	\$ 21,400.00
203-025	L & Tennis Courts	1.20 AC	41,200.00
205-120	L & Playground Main/Agassiz	4.10 AC	50,900.00
205-122	L/B Info Booth	1.48 AC	128,000.00
206-027	L/O Elm Street (Little League)	7.80 AC	47,300.00
206-036	L/B Town Pool	1.50 AC	143,300.00

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<b>Total Parks and Recreation</b>			<b>\$ 432,100.00</b>
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### CEMETERIES

203-003	L/O N/S Main Street "Cemetery"	1.20 AC	\$ 15,400.00
206-051	L/O Off Cemetery Street (Gift)	.41 AC	8,900.00
206-056	L/O Maple & Austin Road (Gift)	2.60 AC	15,500.00
206-057	L/O Maple & Austin Road	6.50 AC	56,400.00
404-014	L/O Brook Road	2.90 AC	10,500.00

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<b>Total Cemeteries</b>			<b>\$ 106,700.00</b>
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### SCHOOLS

206-015	L/O BES	3.28 AC	\$ 1,527,800.00
402-025	L/O Profile	17.99 AC	2,194,800.00
402-021	L/O Profile	5.53 AC	9,800.00

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<b>Total Schools</b>			<b>\$ 3,732,400.00</b>
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## LAND AND BUILDINGS ACQUIRED THROUGH TAX COLLECTOR'S DEED

(Listed by Location and Map and Lot #)

201-053	L/O Upper Brook Road	.25 AC	\$ 6,500.00
202-026	L/O Long Hill	1.90 AC	14,900.00
203-032-013 through 203-032-036			122,400.00
204-116	L/O Alpenhoff Road Off	2.00 AC	4,400.00
205-009	L/O Jefferson Street	.22 AC	7,100.00
205-010	L/O Jefferson Street		7,100.00
205-037	L/O Agassiz Street	.15 AC	2,000.00
205-037-001	L/O Harrigan Street	.10 AC	100.00
205-220-004	L/O James Street		8,200.00
205-230-001	L/O Noyes Street	.46 AC	8,200.00
206-018	L/B Main Street	3.20 AC	142,200.00
206-029	L/O W/S Elm Street	1.20 AC	3,100.00
206-029-001	L/O W/S Elm Street	3.10 AC	9,900.00
206-063-001	L/O Austin Road S/S	24.70 AC	20,500.00
210-003	L/O Little River Road	5.70 AC	14,500.00
210-013-220	L/O Lady Slipper Road/Jolee Lane	3.90 AC	N/V
402-007-005	L/O Route 118 Lot 5	1.69 AC	8,100.00
403-020	L/O Caswell Heights Off 1-93	.04 AC	100.00
404-032-001	L/O Railroad Street	.53 AC	5,000.00
405-048	L/O Route 116	2.00 AC	7,000.00
405-051	L/O Whitefield Road	2.01 AC	7,100.00
405-054	L/O Route 116 N	5.50 AC	7,400.00
405-081	L/B Cherry Valley Road	12.75 AC	39,250.00
406-024	L/O S/S Whitefield Road	2.71 AC	8,100.00
406-032-005	L/O N/S Hazen Road	2.00 AC	7,800.00
410-007-003-02	L/O Off South Road	26.66 AC	19,100.00
410-007-004	L/O S/S South Road	11.37 AC	14,000.00
413-041	L/O Access Lot	2.20 AC	4,500.00
414-008	L/O Off Austin Road N/S	38.00 AC	16,600.00
415-009	L/O River Road	.14 AC	800.00
415-021	L/O Bethlehem Hollow	.54 AC	4,500.00
415-038	L/O Wing Road	.40 AC	3,800.00
415-107	L/O River Bend	1.34 AC	3,400.00
415-134	L/O Beaver Road	.88 AC	2,700.00
415-147	L/O N/S Moose Trail	.91 AC	3,200.00
415-153	L/O River Road	.43 AC	3,400.00
416-003	L/O Whitefield Road	64.52 AC	43,300.00
416-021	L/O Row	1.20 AC	10,700.00
416-028	L/O Row	1.70 AC	7,000.00
418-006	L/O Beech Hill Road	2.30 AC	1,700.00
420-024	L/O Off Route 302	.11 AC	700.00
420-025	L/O Beech Hill	.06 AC	500.00

**Total Land and Buildings**

**\$ 600,850.00**



**OWNERS UNKNOWN**

203-030	L/O Park Avenue/Pine Street	.41 AC	\$	2,900.00
203-075	L/O N/S Reid Road	.38 AC		4,300.00
204-055-001	L/O Paper Road	.72 AC		5,150.00
205-048	L/O Doris Street	.13 AC		1,900.00
206-055	L/O S/S Austin Road	.67 AC		6,100.00
209-078	L/O River Road	3.90 AC		8,600.00
209-079	L/O S/S River Bend	.07 AC		600.00
209-080	L/O S/S River Bend	2.20 AC		4,500.00
414-007	L/O Prospect Street E/S Off	14.70 AC		3,700.00
416-042	L/O E/S Hazen Road			N/V
416-006	L/O Whitefield Town Line	2.70 AC		700.00

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<b>Total Unknown</b>			<b>\$</b>	<b>38,450.00</b>
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**TAX EXEMPT ORGANIZATIONS**

**CHURCH**

203-051	All Saints Durell Methodist United Church		\$	18,900.00
203-052	United Methodist Church			253,200.00
203-057	United Methodist Church			82,800.00
204-049	Congregation Machzikai Hadath			122,000.00
204-068	Bethlehem Hebrew Congregation			83,800.00
204-073	Bethlehem Hebrew Congregation			290,600.00
205-177	Christ the King Catholic Church			538,900.00
207-002	Episcopal Church			290,800.00
207-007	Our Lady of the Fairways			700.00
405-041	Assembly of God			11,400.00

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<b>Total Church</b>			<b>\$</b>	<b>1,693,100.00</b>
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**NON-PROFIT ORGANIZATIONS**

207-005	Tri County Community Action		\$	432,700.00
403-012	Burch-House			210,000.00
412-017	Copper Cannon (Building Only)			201,600.00
414-019	Northern Youth Services			177,700.00

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<b>Total Non-Profit Organizations</b>			<b>\$</b>	<b>1,022,000.00</b>
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**FOREST**

210-016	USA	109.00 AC	\$	5,600.00
401-018	N.E. Forestry	80.00 AC		37,300.00
412-022-002	USA	210.36 AC		84,100.00
413-058	State of New Hampshire	26.00 AC		26,700.00
422-003	USA	50.00 AC		33,800.00
422-004	USA	342.00 AC		85,500.00
422-005	USA	31,119.20 AC		21,930,000.00

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<b>Total Forest</b>			<b>\$</b>	<b>22,203,000.00</b>
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# **PILOT PAYMENT IN LIEU OF TAXES**

Map - Lot			Assessed Value	Payment
414-019	Northern Youth Services	1.90 AC	\$ 177,700.00	\$ 8,000.00
406-018	Pinetree Power	70.87 AC	2,420,500.00	201,330.24
201-067	North Country Council	1.91 AC	251,800.00	150 hrs of Service
Society for the Protection of New Hampshire Forest				
201-068		21.51 AC	208,700.00	
201-069		47.09 AC	2,730.00	
201-070		.23 AC	50.00	
201-071		20.86 AC	104,000.00	
407-023 & 407-024		77.47 AC	49,450.00	8,000.00
<b>TOTAL</b>			<b>\$3,214,930.00</b>	<b>\$ 209,330.24 + 150 HRS OF SERVICE</b>

## **SUMMARY - INVENTORY OF VALUATION**

Current Use Land	\$ 1,335,225.00	
Residential Land	20,648,150.00	
Commercial/Industrial	3,402,243.00	
Total Taxable Land		\$ 25,385,618.00
Residential Building	61,633,550.00	
Manufactured Housing	1,722,800.00	
Commercial/Industrial Building	12,455,500.00	
Total Taxable Buildings		75,811,850.00
Public Utilities		3,565,600.00
Valuation Before Exemptions		104,763,068.00
Blind Exemptions	30,000.00	
Adjusted Elderly Exemptions	305,500.00	
Total Exemptions Off Valuation		335,500.00
Net Valuation On Which Tax Rate Is Computed		<u>\$104,427,568.00</u>
Veteran Exemptions	13,100.00	
Disabled Veterans	14,000.00	
Total Tax Credits		27,100.00
Non-Taxable Land and Buildings		<u>\$ 39,014,475.00</u>

## TAX RATE ON \$1,000.00 VALUATION

Municipal .....	\$ 5.21
County .....	1.96
Schools .....	15.21
State .....	7.71
Total .....	<b>\$30.09</b>

Village District..... 1.15

Total ..... **\$31.24**

**Net Assessed Valuation - ..... \$104,427,568.00**

**Net Assessed Valuation - Village District - ..... \$ 45,329,780.00**

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>State</u>	<u>Total Town</u>	<u>Total Precinct</u>
1988	4.13	.63	11.23	.79		16.15	16.78
1989	2.79	2.03	10.72	1.24		14.75	16.78
1990	3.41	2.48	13.91	1.12		18.44	20.92
1991	2.87	2.45	15.28	1.01		19.16	21.61
1992	4.19	2.23	16.87	1.12		22.18	24.41
1993	4.16	2.15	17.04	1.06		22.26	24.41
1994	4.98	2.47	18.13	1.15		24.26	26.73
1995	4.71	2.74	19.64	1.24		25.59	28.33
1996	3.27	2.69	20.85	1.12		25.24	27.93
1997	3.46	2.69	20.74	1.25		25.45	28.14
1998	6.78	1.41	27.22	1.56		35.56	36.97
1999	8.62	1.32	12.64	1.67	7.25	30.18	31.50
2000	12.98	1.16	15.53	1.78	7.30	37.59	38.75
2001	5.21	1.15	15.21	1.96	7.71	30.09	31.24

## **TREASURER'S REPORT**

### **General Fund Checking Account Activity**

Beginning Balance on Hand, January 1, 2001	\$1,546,685.49
Laconia Savings Bank (Cash Journal, Reconciled)	
Total Adjusted Receipts:	
(Includes T.A.N.Loan of: 1,800,000.00)	5,722,638.63
Loan of: 1,150,000.00 in 2000	
Loan of: 650,000.00 in 2001	
Total Adjusted Expenditures:	
(Includes T.A.N. Payoff of: 1,802,228.92)	6,647,783.92
Ending Balance on Hand, December 31, 2001	
(Cash Journal Reconciled)	\$ 621,540.20

### **Special Revenue Accounts**

#### **Escrow Agents**

A. B. Logging, Inc.	\$ 11,453.09
Bear Paw Lumber	15.08
D. M. Holden, Inc.	489.35
Northwood Land & Timber Corp.	14,662.27
Stoney's Masonry & Gravel	7,583.80

<b><u>Fleet Muncash Investment Account</u></b>	426.29
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#### **Connecticut River Savings Bank**

Adopt-A-Flag Account	537.37
Bethlehem Country Club Account	95,835.35
(Amount Transferred from BCC to General Fund 2001)	710,000.00
Bethlehem Pool Account	1,103.34
(Amount Transferred from Pool to General Fund 2001)	10,000.00
Bethlehem Recreation Program Account	3,839.44
(Amount Transferred from Rec to General Fund 2001)	25,000.00
Bethlehem Recreational Council Account	1,022.17
Conservation Commission Account	4,098.74
K-9 Unit Account	773.09
Landfill Account	111,938.60
Open for the Season Account	237.36
Rambling Woods Escrow	221.19
Simard Loc 90 08 (Escrow Account)	3,213.72

#### **NH Public Deposit Investment Pool**

Revolving Loan Fund (MBNA)	\$ 73,312.45
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Respectfully submitted,  
Tracy L. Kenne, Treasurer

## TOWN CLERK'S REPORT

### 2001 REVENUES

Registrations	\$291,966.00
Marriage Licenses	900.00
Vital Statistics	452.00
UCC Filings	696.54
Dog Licenses	3,745.00
Miscellaneous Business Filings	46.00
Copy of Checklist	25.00
Non-Sufficient Fund Charges	71.50
<hr/>	
TOTAL	\$297,902.04

Starting January 1, 2001 the State of NH introduced RSA 261:2-a. This RSA made it mandatory for anyone registering a non-titled vehicle (1988 or older) to have two proofs of the Vehicle Identification Number at the time of registration. These proofs would include two of the following: A bill of sale containing the VIN and a previous registration from the prior owner no more than one month expired or a previous title containing the VIN. These will be kept by the Town Clerk and mailed in to the State. If any of the above are not available then a TDMV-19 (Blue, VIN Verification) form will need to be filled out by NH Law Enforcement, an Authorized NH Inspection Station or an Authorized NH Licensed Auto Dealer. These forms are available at the Town Clerk's Office.

July 1, 2001 the State of NH made it mandatory that all UCC's (Uniform Commercial Code) would be filed directly with the State with the exception of UCC Terminations, Searches and Lien Searches. These will still be done at the Town Clerk's Office.

On August 1, 2001, as many of you have already noticed, the State of NH increased the State portion of the Motor Vehicle fees. This is a \$6.00 increase for most all of the weight brackets on passenger vehicles.

This past November, it was nice to see the new Veteran plates issued. Veterans can obtain these plates at the time of renewal or on a new vehicle registration. To qualify for the new Veteran plates, the registrant must provide a copy of their DD214 Verification of Service Form, NA Form 13038, NAVPERS-553, WD AGO Form 53-55, WD AGO Form 53-98, NAVMC 78-PD, NAVCG-2510, U. S. Department of Veteran Affairs (VA) Verification of Service Letter, NA Form 1341, or NCG Form 553 indicating they were Honorably Discharged. The normal State Registration and Municipal Permit Fees will be assessed, along with the \$5.00 Reflectorized Plate Fee and a one time \$25.00 fee for each set of Veteran plates. Registrants that presently have the old style Veteran plates will need to switch over to the new style plate at time of renewal.

Respectfully submitted,  
Tandy Brown  
Town Clerk

# TAX COLLECTOR'S REPORT SUMMARY OF WARRANTS

## Levies of 2001 and Prior - Property, Resident and Yield Taxes

### DEBITS

Levies of:	2001	2000
Uncollected Taxes		
- Beginning of Year:		
Property Taxes	\$ 0.00	\$ 602,745.79
Land Use Change	0.00	441.58
Yield Taxes	0.00	533.21
Taxes Committed:		
Property Taxes	3,146,196.10	0.00
Land Use Change	1,899.52	0.00
Yield Taxes	26,701.64	0.00
Excavation Tax	1,012.64	0.00
Overpayment:		
Property Taxes	12,758.29	447.42
Interest - Late Tax	3,988.51	12,420.13
Total Debits	\$3,192,556.70	\$ 616,588.13

### CREDITS

Remitted to Treasurer:		
Property Taxes	\$2,786,825.67	\$ 311,268.92
Land Use Change	1,899.52	441.58
Yield Taxes	25,855.57	0.00
Interest	3,988.51	11,429.63
Penalties	0.00	990.50
Excavation Tax @ \$.02/yd.	1,012.64	0.00
Conversion to Lien	0.00	249,300.40
Abatements Made:		
Property Taxes	190.47	43,157.10
Yield Taxes	16.64	0.00
Adjustment +	7.45	0.00
Uncollected Taxes		
- End of Year:		
Property Taxes	371,930.80	0.00
Yield Taxes	829.43	0.00
Excavation and Excavation Activity Tax	0.00	0.00
Total Credits	\$3,192,556.70	\$ 616,588.13



# SUMMARY OF TAX LIEN ACCOUNTS

## Year Ending December 31, 2001

### DEBITS

Levies of:	2001	2000	1999	Prior
Unredeemed Liens Beginning of Fiscal Year	\$ 0.00	\$119,143.10	\$105,169.36	\$ 31,986.98
Liens Executed During Fiscal Year	272,204.52	0.00	0.00	0.00
Interest and Costs Collected (After Lien Execution)				
Interest	2,798.87	12,775.57	18,050.47	1,784.25
Cost	1,076.66	718.50	306.46	47.25
Total Debits	\$276,080.05	\$132,637.17	\$123,526.29	\$ 33,818.48

### CREDITS

Remitted to Treasurer:				
Redemptions	\$ 59,727.36	\$ 58,046.34	\$ 58,126.00	\$ 5,080.17
Interest and Costs Collected (After Lien Execution)				
Interest	2,798.87	12,775.57	18,050.47	1,784.25
Cost	1,076.66	718.50	306.46	47.25
Abatements of Unredeemed Taxes	0.00	0.00	0.00	0.00
Unredeemed Liens Balance End of Year	212,477.16	61,096.76	47,043.36	26,906.81
Total Credits	\$276,080.05	\$132,637.17	\$123,526.29	\$ 33,818.48

**REVENUES - DETAILED STATEMENT**  
**2001 Estimated and Actual - 2002 Estimated**

	2001 Estimated	2001 Actual	2002 Estimated
Land Use Change Taxes			
Land Use Change Taxes	\$ 6,000.00	\$ 441.58	\$ 2,100.00
Total Land Use Change Taxes	6,000.00	441.58	2,100.00
Yield Taxes			
Yield Taxes	25,000.00	25,855.57	20,000.00
Excavation Taxes	200.00	1,012.64	200.00
Total Yield Taxes	25,200.00	26,868.21	20,200.00
Payment In Lieu Of Taxes			
Payment In Lieu Of Taxes	213,330.00	217,330.24	217,860.00
Total Payment In Lieu Of Taxes	213,330.00	217,330.24	217,860.00
Interest, Penalties & Costs			
Property Tax Interest	60,000.00	56,360.94	50,000.00
Total Interest, Penalties & Costs	60,000.00	56,360.94	50,000.00
Business Licenses And Permits			
Business Licenses & Permits	80.00	46.00	0.00
UCC Filings & Certificates	25.00	696.54	900.00
Total Business Licenses & Permits	105.00	742.54	900.00
Motor Vehicle Permit Fees			
Motor Vehicle Permit Fees	295,045.00	291,899.05	306,500.00
Total Motor Vehicle Permit Fees	295,045.00	291,899.05	306,500.00
Building Permits			
Building Permits	3,000.00	3,250.00	4,500.00
Total Building Permits	3,000.00	3,250.00	4,500.00
Other Licenses, Permits & Fees			
Dog Licenses	4,100.00	3,745.00	3,802.00
Dog Fines	1,400.00	715.60	750.00
Marriage Licenses	1,100.00	900.00	945.00
Certificates - B, D & M	700.00	452.00	452.00
Total Other Licenses, Permits & Fees	7,300.00	5,812.60	5,949.00

Shared Revenue			
Shared Revenue	82,500.00	90,049.82	90,025.00
Total Shared Revenue	82,500.00	90,049.82	90,025.00
Highway Block Grant			
Highway Block Grant	78,992.00	78,992.33	80,978.00
Total Highway Block Grant	78,992.00	78,992.33	80,978.00
State & Federal Forest Land			
Reimbursement			
State & Federal Forest			
Land Reimbursement	44,863.00	26,077.69	60,679.00
Total State & Federal			
Forest Land Reimbursement	44,863.00	26,077.69	60,679.00
Other (Including Railroad Tax)			
Other Railroad Tax	1,821.00	1,703.11	1,650.00
Total Other (Including Railroad Tax)	1,821.00	1,703.11	1,650.00
Income From Departments			
Income From Copy Machine	600.00	803.90	600.00
Income From Lists & Maps	78.00	15.00	15.00
Current Use Applications	120.00	125.00	100.00
Pay Phone Commissions	95.00	48.42	48.00
Notary	50.00	69.00	75.00
Police Special Detail	2,500.00	3,426.25	5,000.00
MERGER	0.00	60.00	60.00
Pistol Permits	141.00	360.00	360.00
Police Reports	1,200.00	825.00	900.00
Court Fines	2,200.00	2,813.00	3,000.00
Court Fees	90.00	150.00	150.00
Fire Reports	0.00	5.00	5.00
Ambulance Reports	60.00	0.00	60.00
Planning Board Fees	4,000.00	3,381.80	3,500.00
Zoning Board Fees	500.00	695.84	750.00
Pool Revenue	0.00	0.00	2,500.00
Summer Recreation Program Revenue	16,664.00	0.00	0.00
Cemetery Fees	2,000.00	1,700.00	1,800.00
Total Income From Departments	30,298.00	14,478.21	18,923.00
Sale Of Municipal Property			
Sale Of Tax Deeded	10,000.00	8,633.26	10,000.00
Sale Of Personal	45,000.00	925.00	0.00
Total Sale Of Municipal Property	55,000.00	9,558.26	10,000.00

Interest On Investments			
Interest On Checking	2,000.00	7,042.79	8,500.00
Total Interest On Investments	2,000.00	7,042.79	8,500.00
Other Miscellaneous Revenues			
Playground Donations	250.00	55.04	50.00
Total Other Miscellaneous Revenues	250.00	55.04	50.00
Other Miscellaneous Revenues			
Refunds - Other	100.00	0.00	0.00
Reimbursements Welfare	100.00	0.00	0.00
Other Miscellaneous Revenues	0.00	801.16	750.00
Total Other Miscellaneous Revenues	200.00	801.16	750.00
Special Revenue Funds			
BCC	328,352.00	281,822.00	285,000.00
Solid Waste Disposal	53,025.00	0.00	56,000.00
Ambulance	12,500.00	0.00	25,000.00
Total Special Revenue Funds	393,877.00	281,822.00	366,000.00
Budget Total	\$1,299,781.00	\$1,113,285.57	\$1,245,564.00

## EXPENDITURES - DETAILED STATEMENT

### 2001 Budget and Actual - 2002 Budget

	2001 Budget	2001 Actual	2002 Budget
Executive			
Health Officer's Salary	\$ 450.00	\$ 450.00	\$ 450.00
Administrative Assistant's Salary	31,647.00	31,229.64	32,470.00
Selectmen's Salaries	8,000.00	8,000.00	8,000.00
MTHP	2,566.00	2,148.79	2,899.00
SS/MC	3,053.00	2,983.08	3,096.00
NHRE	1,413.00	1,308.34	1,344.00
Registry	250.00	96.55	250.00
Telephone	2,200.00	1,613.94	2,500.00
Services	14,600.00	19,435.75	16,000.00
Video Taping	2,400.00	2,400.00	2,800.00
Insurance	3,075.00	1,418.77	2,000.00
Supplies	6,000.00	4,683.48	8,160.00

Loss Prevention Program	1,000.00	226.00	1,000.00
Total Executive	77,904.00	77,244.34	82,469.00
Election/Registration/Vital Statistics			
Town Clerk's Salary	3,750.00	3,764.79	3,750.00
Town Clerk's Fees	16,700.00	15,263.00	16,700.00
Deputy Town Clerk	2,000.00	486.56	2,000.00
Moderator	200.00	200.00	600.00
Supervisors Of Checklist	1,500.00	1,637.62	2,000.00
Ballot Clerks	700.00	425.00	1,050.00
SS/MC	1,557.00	1,497.47	1,557.00
Meals	300.00	85.47	300.00
Telephone	745.00	641.71	782.00
Services/Supplies	4,100.00	2,759.17	11,825.00
Payments To Government Agencies	2,200.00	2,874.00	2,200.00
Total Election/Registration/Vital Statistics	33,752.00	29,634.79	42,764.00
Financial Administration			
Tax Collector's Salary	9,500.00	9,500.00	9,500.00
Tax Collector's Fees	8,000.00	7,148.00	8,000.00
Deputy Tax Collector	9,230.00	9,851.78	9,548.00
Treasurer's Salary	3,750.00	4,033.50	3,750.00
Deputy Treasurer's Salary	250.00	250.00	250.00
SS/MC	2,351.00	2,354.92	2,375.00
Registry	1,000.00	650.62	1,000.00
Telephone	660.00	662.75	693.00
Information Systems	7,789.00	5,488.70	10,000.00
Services	4,615.00	3,318.67	4,800.00
Supplies	2,500.00	1,544.96	2,500.00
Postage	2,300.00	2,300.00	2,300.00
Total Financial Administration	51,945.00	47,103.90	54,716.00
Revaluation Of Property			
Revaluation Services	26,500.00	16,747.75	13,000.00
Total Revaluation Of Property	26,500.00	16,747.75	13,000.00
Legal Expense			
Legal Expense	23,000.00	38,626.76	10,000.00
Legal Expense - Landfill	0.00	0.00	35,000.00
Total Legal Expense	23,000.00	38,626.76	45,000.00
Planning & Zoning			
Secretary's Salary	22,247.00	21,221.43	21,842.00
MTHP	2,566.00	2,034.64	2,900.00



SS/MC	1,702.00	1,609.55	1,671.00
NHRE	1,165.00	851.02	904.00
Legal Expense	0.00	0.00	6,500.00
Registry	300.00	251.73	300.00
Advertising	1,300.00	1,538.35	1,700.00
Telephone	685.00	661.72	700.00
Services	1,100.00	630.89	1,000.00
Insurance	670.00	438.09	670.00
Supplies	1,000.00	1,813.89	4,250.00
Postage	600.00	597.40	720.00
Total Planning & Zoning	33,335.00	31,648.71	43,157.00
General Government Buildings			
Salaries	36,669.00	31,072.09	42,322.00
MTHP	2,566.00	2,565.72	2,900.00
SS/MC	2,805.00	2,377.01	3,238.00
NHRE	1,200.00	1,104.66	1,250.00
Services	13,150.00	25,700.34	20,000.00
Lights	6,660.00	6,132.39	6,660.00
Fuel	7,503.00	6,796.77	7,500.00
Insurance	2,150.00	1,687.84	2,000.00
Supplies	6,510.00	3,120.23	6,500.00
Equipment Repair	0.00	0.00	2,100.00
Vehicle Mileage Reimbursement	400.00	1,070.89	1,100.00
Total General Government Buildings	79,613.00	81,627.94	95,570.00
Advertising/Regional Association			
Visitors' Center Salaries	13,000.00	13,915.62	16,000.00
Visitors' Center SS/MC	995.00	1,064.71	1,224.00
Visitors' Center Services	2,000.00	2,713.50	2,000.00
Holiday/Decorating	1,250.00	1,119.60	1,250.00
Mt. Washington Regional Airport	0.00	0.00	0.00
Total Advertising/Regional Association	17,245.00	18,813.43	20,474.00
Other General Government			
Forester Salary	6,000.00	6,000.00	3,000.00
Forester SS/MC	460.00	459.00	230.00
Forester Services/Supplies	2,800.00	2,084.76	1,000.00
Town Lines	1,000.00	0.00	1,000.00
Town Signs	900.00	1,569.48	1,000.00
Total Other General Government	11,160.00	10,113.24	6,230.00
Police			
Police Chief's Salary	43,355.00	43,139.20	44,482.00
Officers' Salaries	103,641.00	100,742.82	112,841.00

Special Detail	2,500.00	3,141.57	5,000.00
MTHP	10,262.00	9,086.93	14,349.00
SS/MC	3,000.00	3,028.77	3,183.00
NHRTS	8,220.00	5,791.11	8,220.00
Services/Supplies	10,000.00	11,900.95	10,000.00
Cruiser Purchase/Lease	0.00	0.00	0.00
Insurance	13,350.00	10,744.04	12,000.00
Fuel/Gas	4,300.00	3,467.95	4,000.00
Cruiser Maintenance	4,800.00	3,734.37	2,500.00
Area Prosecutor	6,280.00	6,023.18	9,000.00
Total Police	209,708.00	200,800.89	225,575.00
Fire			
Fire Chief's Salary	4,500.00	4,500.00	4,500.00
Volunteer Firemen	6,500.00	4,672.72	8,500.00
Assistant Fire Chief	2,250.00	2,250.00	2,250.00
SS/MC	1,780.00	1,992.10	2,085.00
Training	10,000.00	10,706.63	12,000.00
Services/Supplies	6,000.00	9,990.76	8,000.00
Out-of-District Hydrants	159.00	2,272.51	1,200.00
Insurance	8,960.00	5,821.22	7,000.00
Fuel/Gas	3,105.00	3,349.89	2,100.00
Equipment/Vehicle Repair	8,000.00	7,536.94	8,000.00
Equipment Purchase	11,000.00	9,816.62	19,990.00
Communication Maintenance	2,000.00	109.70	2,000.00
Total Fire	64,254.00	63,019.09	77,625.00
Building Inspection			
Salary	1,000.00	0.00	3,000.00
SS/MC	0.00	0.00	230.00
Supplies	0.00	0.00	500.00
Total Building Inspection	1,000.00	0.00	3,730.00
Other Public Safety			
Tower Rental & Maintenance	3,000.00	3,000.00	3,000.00
PD-FD Dispatcher	75,254.00	70,124.70	79,844.00
PD-FD MTHP	5,132.00	12,123.00	13,500.00
PD-FD SS/MC	3,710.00	5,368.52	6,108.00
PD-FD NHRE	1,330.00	1,365.42	1,330.00
911 PD-FD Telephone	5,250.00	5,419.75	5,500.00
Insurance	1,098.00	1,490.07	1,800.00
Dispatcher Grafton County	7,350.00	0.00	0.00
Communication Maintenance	400.00	826.03	1,000.00
Total Other Public Safety	102,524.00	99,717.49	112,082.00

## Highways & Streets

Road Agent's Salary	39,000.00	38,980.00	40,014.00
Salary	127,097.00	116,426.13	135,402.00
Construction Salary	0.00	0.00	0.00
MTHP	22,920.00	21,680.28	24,499.00
SS/MC	12,706.00	11,787.11	13,419.00
NHRE	7,230.00	5,896.88	7,262.00
Telephone	711.00	686.93	711.00
Services	7,000.00	8,042.21	12,350.00
Lights	3,061.00	1,918.47	3,000.00
Equipment Rental	12,000.00	7,943.00	10,000.00
Sander Purchase	8,700.00	8,375.00	8,700.00
Insurance	14,000.00	10,765.84	14,000.00
Supplies	14,000.00	9,242.42	14,000.00
Fuel & Lubricants	20,000.00	18,231.90	20,000.00
Equipment Repair	43,000.00	38,692.29	43,000.00
Vehicle Mileage Reimbursement	1,000.00	0.00	1,000.00
Sand, Gravel & Stone	40,000.00	29,871.89	40,000.00
Salt	18,000.00	20,561.71	18,900.00
Asphalt	100,000.00	62,508.12	81,168.00
Other Construction Material	7,000.00	16,937.05	10,000.00

Total Highways & Streets	497,425.00	428,547.23	497,425.00
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## Street Lighting

Lights	26,970.00	23,155.19	25,000.00
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Total Street Lighting	26,970.00	23,155.19	25,000.00
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## Animal Control

Salary	4,200.00	4,200.00	4,200.00
SS/MC	325.00	321.35	330.00
Services/Supplies	1,000.00	488.70	1,000.00

Total Animal Control	5,525.00	5,010.05	5,530.00
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## Health Agencies/Hospitals

Grafton County Senior Citizens	3,400.00	3,400.00	3,500.00
North Country Home Health	5,462.00	5,461.50	5,462.00
White Mountain Mental Health	3,060.00	3,060.00	3,060.00
Hospice of Littleton	1,278.00	1,278.00	1,313.00
American Red Cross	838.00	838.00	838.00
Lancaster Humane Society	0.00	0.00	1,000.00
North Country YMCA	0.00	0.00	500.00
North Country Group Workcamp	1,500.00	1,500.00	0.00

Total Health Agencies/Hospitals	15,538.00	15,537.50	15,673.00
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Direct Assistance			
Overseer of Welfare	4,530.00	3,272.52	4,800.00
SS/MC	347.00	247.57	367.00
Rent	13,250.00	12,517.55	14,000.00
Miscellaneous	1,275.00	2,021.19	2,100.00
Lights	1,450.00	1,250.32	1,500.00
Fuel	500.00	389.70	700.00
Total Direct Assistance	21,352.00	19,698.85	23,467.00
Intergovernmental Welfare Payments			
Community Action Program	3,500.00	3,500.00	4,500.00
Total Intergovernmental Welfare Payments	3,500.00	3,500.00	4,500.00
Parks/Recreation			
Pool Salaries	16,628.00	16,096.82	21,624.00
Pool SS/MC	1,272.00	1,231.43	1,654.00
Pool Telephone	300.00	247.81	300.00
Pool Services	17,950.00	18,340.40	12,850.00
Pool Lights	2,650.00	3,095.20	3,200.00
Pool Insurance	1,608.00	1,268.14	1,500.00
Mt. Agassiz Trail Association	0.00	0.00	0.00
Little League Services/Supplies	4,000.00	4,000.00	4,000.00
Little League Field Improvements	1,000.00	984.37	0.00
Park Services & Supplies	4,000.00	4,000.00	4,000.00
Summer Recreation Salaries	17,400.00	15,666.52	18,801.00
Summer Recreation SS/MC	1,331.00	1,198.54	1,438.00
Summer Recreation Telephone	410.00	338.93	410.00
Summer Recreation Services/Supplies	3,625.00	4,286.00	5,350.00
Recreation Director	14,138.00	12,182.23	15,965.00
Recreation Director SS/MC	1,082.00	931.95	1,222.00
Gazebo Entertainment	8,500.00	7,905.00	8,500.00
Total Parks/Recreation	95,894.00	91,773.34	100,814.00
Library			
Services	35,000.00	35,000.00	38,800.00
Total Library	35,000.00	35,000.00	38,800.00
Other Conservation			
Services	1,050.00	1,050.00	4,075.00
Total Other Conservation	1,050.00	1,050.00	4,075.00
Capital Reserve Fund			
Cemetery Addition	8,500.00	8,500.00	8,500.00
Police Cruiser	12,000.00	12,000.00	12,000.00

Highway Truck	25,000.00	25,000.00	25,000.00
Highway Backhoe/Excavator	0.00	10,500.00	15,000.00
Highway Garage Addition	0.00	0.00	0.00
Highway Tractor/Mower	0.00	0.00	28,000.00
Revaluation	0.00	0.00	30,000.00
Town Administrator	0.00	0.00	30,000.00
Town Properties ADA	30,000.00	30,000.00	0.00
Town Building Renovations	0.00	0.00	0.00
Library	0.00	0.00	0.00
Town Pool Rehab	0.00	0.00	0.00
Town Facilities Fund	0.00	0.00	15,000.00
Littleton Regional Hospital	0.00	0.00	0.00
North Country YMCA	0.00	0.00	250.00
Highway Loader	0.00	0.00	0.00
Transfer Station	0.00	0.00	0.00
Ambulance	78,000.00	78,000.00	0.00
Fire Pumper Truck	25,000.00	25,000.00	35,000.00
Town Of Bethlehem Facility Fund	5,000.00	5,000.00	0.00
Whitefield Regional Airport	0.00	0.00	0.00
Total Capital Reserve Fund	183,500.00	194,000.00	198,750.00
Improvements Other Than Buildings			
Traffic Deficiencies	0.00	0.00	0.00
Town Facilities Study	0.00	1,967.00	0.00
Total Improvements Other Than Buildings	0.00	1,967.00	0.00
Special Revenue Fund			
BCC	318,167.00	286,178.71	291,893.00
Ambulance	18,682.00	24,306.09	20,593.00
Solid Waste Disposal	60,889.00	59,296.28	63,638.00
Closure Prospect Street Dump	0.00	2,771.49	0.00
Total Special Revenue Fund	397,738.00	372,552.57	376,124.00
Interest - Tax Anticipation Notes			
Tax Anticipation Notes	10,000.00	16,473.76	10,000.00
Total Interest - Tax Anticipation Notes	10,000.00	16,473.76	10,000.00
Budget Total	\$2,025,432.00	\$1,923,363.82	\$2,122,550.00



# REPORT OF THE TRUSTEES OF THE TRUST FUNDS

## Trust Fund Accounts 2000-2001

Date/Account Name	Balance 12/31/00	Transactions 2001			Balances 12/31/2001		
		Contributions	Income	Withdrawals	Principal	Interest	Total
<b>TRUST ACCOUNTS</b>							
1929 - Cruff, Town Building	\$ 17,469.60	\$ 0.00	\$ 666.23	\$ 0.00	\$ 10,000.00	\$ 8,135.83	\$ 18,135.83
1916 - Phillips/Cruff	26,699.49	0.00	1,018.17	0.00	6,500.00	21,217.66	27,717.66
1930 - Jeffries, Park Building	1,620.10	0.00	61.81	0.00	1,000.00	681.91	1,681.91
1942 - West, Library	670.74	0.00	25.68	0.00	700.00	(3.58)	696.42
Unkn - Cemetery	34,249.37	0.00	1,303.40	5,353.83	14,030.00	16,168.94	30,198.94
Total Trust Accounts	\$ 80,709.30	\$ 0.00	\$ 3,075.29	\$ 5,353.83	\$ 32,230.00	\$ 46,200.76	\$ 78,430.76

### CAPITAL RESERVE FUNDS

1995 - Police Cruiser	95.39	12,000.00	13.16	0.00	12,095.39	13.16	12,108.55
1995 - Village Dist., P'UP, Truck	19,307.37	5,000.00	760.00	0.00	24,307.37	760.00	25,067.37
1995 - H2O Maintenance	22,039.03	5,000.00	864.32	0.00	25,000.00	2,903.35	27,903.35
1997 - Revaluation	4,806.92	0.00	183.37	0.00	4,806.92	183.37	4,990.29
1995 - Town Properties/ADA	62,277.79	30,000.00	2,372.19	2,344.02	92,277.79	28.17	92,305.96
1995 - Prospect St. Dump Closure	132,082.92	0.00	5,030.30	3,368.01	128,412.00	5,333.21	133,745.21
1996 - Wastewater Maintenance	28,256.19	5,000.00	1,101.32	0.00	30,000.00	4,357.51	34,357.51
1996 - Town Building Renovations	2,328.61	0.00	61.63	2,328.61	61.63	0.00	61.63
1997 - Ambulance	12,612.96	78,000.00	513.26	86,700.00	4,426.22	0.00	4,426.22
1997 - Highway Loader	31,458.05	0.00	1,199.71	0.00	31,458.05	1,199.71	32,657.76
1998 - Transfer Station	111,030.29	0.00	4,234.37	0.00	100,000.00	15,264.66	115,264.66
1999 - Cemetery Addition	17,511.78	8,500.00	674.54	0.00	26,011.78	674.54	26,686.32
2000 - Fire Truck	25,020.94	25,000.00	973.90	0.00	50,020.94	973.90	50,994.84
2000 - Town Pool Rehab	2,447.69	0.00	100.20	0.00	2,447.69	100.20	2,547.89
2000 - Town Library	125,104.67	0.00	4,766.33	6,000.00	123,766.33	104.67	123,871.00
2000 - Highway Garage Addition	50,041.89	0.00	1,907.76	0.00	50,000.00	1,949.65	51,949.65
2000 - Highway Truck	2,094.89	25,000.00	107.99	0.00	27,094.89	107.99	27,202.88
2001 - Town Facilities	0.00	5,000.00	3.97	0.00	5,000.00	3.97	5,003.97
2001 - Backhoe/Excavator	0.00	45,000.00	0.00	0.00	45,000.00	0.00	45,000.00
Total Capital Reserve Funds	\$648,517.38	\$243,500.00	\$ 24,868.32	\$100,740.64	\$782,187.00	\$ 33,958.06	\$816,145.06
Totals Per Trustee Records	\$729,226.68	\$243,500.00	\$ 27,943.61	\$106,094.47	\$814,417.00	\$ 80,158.82	\$894,575.82

## LIBRARIAN'S REPORT

In May 2000, the Trustees of the Library learned that the Library would receive one million dollars to build a new Library upon the death of the benefactor. It was unfortunate the announcement in the papers led the readers to believe that the money had been already received. Since that time, a Building Committee was formed and they have been working diligently in planning for the new building when the time comes to build.

The Library had a very successful Summer Reading Program led by Annette Marquis, our Library Assistant. The final week of the Program, Bill Ross from "Screaming With Pleasure Productions" entertained with stories, juggling, jokes and riding his unicycle for over one hundred children and adults. In July, Marion Varney, author of "Hart's Location in Crawford Notch" spoke on her Town. Her book can be found in the Library.

We had two successful Book Sales during the summer and have an ongoing Sale in the Library. We thank all those who helped on the Sales and donated the books. Also thanks to Mandy Lambert, Carly and Shannon Marquis for their assistance with the Summer Reading Program.

The Fall Story Hour was canceled for lack of participation.

We had one hundred and three new patrons join the Library in 2001. Other statistics are at the bottom of the page.

## PUBLIC LIBRARY REPORT

### CIRCULATION:

Adult Fiction .....	4,924
Adult Non-Fiction .....	1,050
Children's .....	1,903
Magazines .....	2,962
Audios and Videos .....	1,444

We borrowed 240 books from other Libraries and loaned 272 to other Libraries.

## LIBRARY BUDGET

	2001 Actual	2001 Budget	2002 Budget
EXPENSES:			
Books, Magazines, Etc.	\$10,978.00	\$11,500.00	\$11,500.00
Telephone	751.00	800.00	850.00
Postage	160.00	150.00	200.00
Miscellaneous	298.00	200.00	200.00
Equipment	20.00	200.00	100.00
Accounting Expense	250.00	250.00	300.00
Library Expense & Travel	168.00	450.00	475.00
Supplies	471.00	850.00	500.00
Programs	350.00	500.00	500.00
Computer	120.00	400.00	150.00
Repairs/Maintenance	0.00	100.00	100.00
Wages	20,251.00	17,900.00	21,000.00
Payroll Tax	2,119.00	2,000.00	2,425.00
Health Insurance	2,566.00	2,570.00	2,900.00
	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	\$38,502.00	\$37,870.00	\$41,200.00
	<hr/>	<hr/>	<hr/>

	2001 Actual	2001 Budget	2002 Budget
INCOME:			
Town Funds	\$35,000.00	\$35,000.00	\$38,800.00
Trust Interest	2,130.00	1,670.00	1,000.00
Donations, Memorials, Misc.	500.00	150.00	300.00
Book Sales	1,193.00	750.00	800.00
Fines	327.00	300.00	300.00
	<hr/>	<hr/>	<hr/>
TOTAL INCOME	\$39,150.00	\$37,870.00	\$41,200.00
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The following Trust Funds are held by the Library.

The income from these funds is used to purchase books and conduct programs as dictated by the Trust.

Al Reid Trust Fund:	\$600.00
Ernest and Anne Wolcott Trust Fund:	\$2,000.00
Myrtle Connery Lathem Trust Fund:	\$16,000.00
Helen Hardy Trust Fund:	\$50,000.00
Margaret Persis Johnson Fund:	\$25,000.00

## REPORT OF THE SELECTBOARD

At last year's Town Meeting the Board proposed, and the voters adopted, a significantly leaner Budget than the record-high Budget approved in 2000. This 13% reduction combined with the approval of over \$100,000.00 less in Warrant Articles brings the tax rate down from \$12.98 to \$5.21. In addition, concerns over unknown costs such as additional repairs to Municipal Facilities and possible litigation caused the Selectboard to urge all Departmental Heads to keep spending as low as possible during the year. As a result of this cooperative effort, the Town succeeded in under spending the Budget by an additional 5%. In fact, it is important to note that since 1996, the Town has under spent its Budget by an average of 5.6% per year, a tribute to the dedication of all Department Heads, both elected and appointed.

While this year's Proposed Budget represents an increase of 3.7% over 2001, two-thirds of that increase represents regular annual cost of living and step increases for Town employees, a 13% rise in health insurance costs, and State mandated upgrades to our financial and motor vehicle registration software. The remaining third is intended to secure necessary equipment, building repairs and legal services caused by lawsuits against the Town.

On the Revenue side, the Selectboard adopted an Enforcement Policy proposed jointly by the Zoning and Planning Boards. In the coming year, this will enable us to bring into compliance, properties which have been identified as having unpermitted, and therefore untaxed, buildings or additions.

2001 saw the departure of Selectman Norman Brown, who moved to another community, and John Wedick, who was defeated in his bid for re-election. Many thanks to Messrs. Brown and Wedick for their years of dedicated service to the Town, most notably Selectman Brown's development of competitive salary scales and job descriptions for all Town employees and Selectman Wedick's stewardship of the Town's finances and oversight of the major renovations to the Town Building.

Newly elected Board Members Judy Wallace and George Manupelli have immersed themselves in the duties of the Office, with Wallace overseeing the Highway and Finance Departments with Board Member David Wood, and Manupelli focusing on his duties as ex-officio Member of the Planning Board. Board Chair Ray Bushway and Vice Chair Brad Presby were responsible for General Government Buildings and Public Safety. In other Departments, Wood continued as liaison to the Bethlehem Country Club, Wallace covered Direct Assistance, Presby worked with the Recreation Department and Bushway with Solid Waste.

The Board continued to move forward on several ongoing projects. We sold the Town's gravel crusher at sealed-bid auction, with the proceeds deposited in the Highway Backhoe/Rubber-Tire Excavator Capital Reserve Fund. We acquired, also by competitive bid, a new ambulance and instituted a billing procedure for ambulance calls to help defray the cost of the service. We commissioned local builder John Starr of Starr Construction, Inc. to prepare plans to expand the Highway Department Garage. Those plans have been completed and competitive bids to construct the addition will be solicited in the spring of this year.

**Town Of Bethlehem**

**Town Meeting Warrant**



## **TOWN OF BETHLEHEM TOWN MEETING WARRANT**

**ARTICLE 1.** Shall the Town raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the Budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,923,800.00. Should this Article be defeated, the Operating Budget shall be \$1,815,494.00 which is the same as last year, with certain adjustments required by previous action of the Town or by law or the local governing body may hold one Special Meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only.

**NOTE:** This Operating Budget does not include appropriations in any other Warrant Article.

**ARTICLE 2.** To see if the Town will vote to raise and appropriate the sum of \$25,000.00 to be added to the Capital Reserve Fund - Highway Dump Truck, previously established. (The Selectboard recommends this Appropriation.)

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the sum of \$35,000.00 to be added to the Capital Reserve Fund - Fire Pumper Truck, previously established. (The Selectboard recommends this Appropriation.)

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$12,000.00 to be added to the Capital Reserve Fund - Police Cruiser, previously established. (The Selectboard recommends this Appropriation.)

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$15,000.00 to be added to the Capital Reserve Fund - Highway Rubber Tire Excavator, previously established. (The Selectboard recommends this Appropriation.)

**ARTICLE 6.** To see if the Town will vote to change the purpose of the existing Highway Loader Capital Reserve Fund to the Capital Reserve Fund - Highway Tractor/Mower. (2/3 vote required; the Selectboard recommends this Article.)

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$28,000.00 to be added to the Capital Reserve Fund - Highway Tractor/Mower, previously established. (The Selectboard recommends this Appropriation.)

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of \$8,500.00 to be added to the Capital Reserve Fund - Maple Street Cemetery Addition. (The Selectboard recommends this Appropriation.)

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$15,000.00 for professional planning, design and engineering services related to the Municipal Facilities Study. This will be a non-lapsing appropriation per RSA 32:7, VI, which will not lapse until the study is completed or until December 31, 2003, whichever is sooner. (The Selectboard recommends this Appropriation.)

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$30,000.00 to fund the first year of a four-year property revaluation cycle. This will be a non-lapsing appropriation per RSA 32:7, VI, which will not lapse until the first phase of the revaluation cycle is completed or until December 31, 2003, whichever is sooner. If this Article is approved, it is the intent of the Selectboard to authorize the revaluation of one-third of the Municipality each year and to include the necessary funds in the Town's Budget. (The Selectboard recommends this Appropriation.)

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$30,000.00 for the purpose of employing a Town Administrator and paying the cost for the remainder of 2002. If this Article is approved, it is the intent of the Selectboard to include the annual cost of this position (projected to be approximately \$50,000.00 in 2003) in the Town's Budget in future years.

The duties of the Town Administrator may include the following:

Assisting the Selectboard in the general oversight and organization of Town Departments;

Assuring excellent communication and cooperation among all Departments, with other governmental entities and with the general public;

Performing direct supervision, including regular performance reviews, for the Recreation Program Director and for all staff in the Executive, Planning & Zoning, Public Assistance, General Government Buildings and Building Inspection Departments;

Preparing and submitting funding applications to public and private agencies to support desirable and necessary Town activities;

Assisting the Selectboard in managing the financial and legal affairs of the Town;

and

Performing such other duties consistent with the position as may be required by the Selectboard from time to time.

(The Selectboard recommends this Appropriation.)

**ARTICLE 12.** To see if the Town will vote to adopt the provisions of RSA 162-G, to authorize the Selectmen to acquire, develop and dispose of industrial land and facilities. This authority will be utilized in connection with a proposed intermunicipal agreement among the Towns of Bethlehem, Littleton and Lisbon. (The Selectboard recommends this Article.)

**ARTICLE 13.** Shall we adopt the provisions of RSA 466:30-a which make it unlawful for any dog to run at large, except when accompanied by the owner or custodian, and when used for hunting, herding, supervised competition and exhibition or training for such? (The Selectboard recommends this Article.)

**ARTICLE 14.** Shall we adopt the provisions of RSA 31:95-c to restrict 100 percent of revenues from the Bethlehem Country Club to expenditures for the purpose of operating the Bethlehem Country Club? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Bethlehem Country Club Special Revenue Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (Majority Ballot Vote.) (The Selectboard recommends this Article.)

**ARTICLE 15.** Shall we adopt the provisions of RSA 31:95-c to restrict 100 percent of revenues from the Bethlehem Ambulance Service to expenditures for the purpose of operating the Bethlehem Ambulance Service? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Bethlehem Ambulance Service Special Revenue Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (Majority Ballot Vote.) (The Selectboard recommends this Article.)

**ARTICLE 16.** Shall we adopt the provisions of RSA 31:95-c to restrict 100 percent of revenues from the Solid Waste Disposal Department to expenditures for the purpose of operating the Solid Waste Disposal Department? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Bethlehem Solid Waste Disposal Special Revenue Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of revenue. (Majority Ballot Vote.) (The Selectboard recommends this Article.)

**ARTICLE 17.** To see if the Town will vote to change the Road Agent position from an elected to an appointed position. This change would be effective in 2003 and would provide the appointee with the salary adjustments and benefits as all other Town Employees.

**ARTICLE 18.** (By Petition) To see if the Town will vote to raise and appropriate the sum of \$250.00 (Two Hundred and Fifty Dollars) for the purpose of the North Country YMCA's Multitude of Intergenerational Programs offered throughout. The year to the families and citizens of the Town of Bethlehem. (The Selectboard recommends this Appropriation.)

**ARTICLE 19.** (By Petition) Are you in favor of reversing the vote taken on Article 6 at the 2000 Bethlehem Town Meeting in regarding the provisions of RSA 40:13 (Known as SB2) and return to the traditional Town Meeting form of government?

## BUDGET OF THE TOWN OF BETHLEHEM - REVENUE

SOURCES OF REVENUE	Estimated 2001	Actual 2001	Estimated 2002
Taxes:			
Land Use Change Tax	\$ 6,000.00	\$ 441.58	\$ 2,100.00
Timber Taxes	25,000.00	25,855.57	20,000.00
Payment in Lieu of Taxes	213,330.00	217,330.24	217,860.00
Interest & Penalties on Delinquent Taxes	60,000.00	56,360.94	50,000.00
Excavation Tax @ \$.02/cu. yd.	200.00	1,012.64	200.00
Licenses, Permits and Fees:			
Business Licenses and Permits	105.00	742.54	900.00
Motor Vehicle Permit Fees	295,045.00	291,899.05	306,500.00
Building Permits	3,000.00	3,250.00	4,500.00
Other Licenses, Permits & Fees	7,300.00	5,812.60	5,949.00
From State:			
Shared Revenues	82,500.00	90,049.82	90,025.00
Highway Block Grant	78,992.00	78,992.33	80,978.00
State & Federal Forest Land Reimb.	44,863.00	60,679.69	60,679.00
Other (Including Railroad Tax)	1,821.00	1,703.11	1,650.00
Charges For Services:			
Income From Departments	30,298.00	15,334.41	18,923.00
Miscellaneous Revenues:			
Sale of Municipal Property	55,000.00	9,558.26	10,000.00
Interest on Investments	2,000.00	7,042.79	8,500.00
Other	450.00	801.16	800.00
Interfund Operating Transfers In:			
Special Revenue Funds	391,746.00		366,000.00
Total Revenues	\$1,297,650.00		\$1,245,564.00

## BUDGET SUMMARY

Subtotal 1	Appropriations Recommended	\$1,923,800.00
Subtotal 2	Special Warrant Articles Recommended	198,750.00
Total Appropriations Recommended		2,122,550.00
Less: Amount of Estimated Revenues & Credits		1,245,564.00
Estimated Amount of Taxes to be Raised		\$ 876,986.00

## BUDGET OF THE TOWN OF BETHLEHEM - EXPENDITURES

PURPOSES OF EXPENDITURES	Approp. 2001	Actual 2001	Approp. 2002
General Government:			
Executive	\$ 77,904.00	\$ 77,244.34	\$ 82,469.00
Election, Registration & Vital Statistics	33,752.00	29,634.79	42,764.00
Financial Administration	51,945.00	47,103.90	54,716.00
Revaluation of Property	26,500.00	16,747.75	13,000.00
Legal Expenses	23,000.00	38,626.76	45,000.00
Planning and Zoning	33,335.00	31,648.71	43,157.00
General Government Buildings	79,613.00	81,627.94	95,570.00
Advertising and Regional Associations	17,245.00	18,813.43	20,474.00
Other General Government	11,160.00	10,113.24	6,230.00
Public Safety:			
Police	209,708.00	200,800.89	225,575.00
Fire	64,254.00	63,019.09	77,625.00
Building Inspection	1,000.00	0.00	3,730.00
Other Public Safety (Including Communications)	102,524.00	99,717.49	112,082.00
Highways and Streets:			
Highways and Streets	497,425.00	428,547.23	497,425.00
Street Lighting	26,970.00	23,155.19	25,000.00
Health:			
Pest Control	5,525.00	5,010.05	5,530.00
Health Agencies & Hospitals & Other	15,538.00	15,537.50	15,673.00
Welfare:			
Admin. and Direct Assistance	21,352.00	19,698.85	23,467.00
Intergovernmental Welfare Payments	3,500.00	3,500.00	4,500.00
Culture and Recreation:			
Parks and Recreation	95,894.00	91,773.34	100,814.00
Library	35,000.00	35,000.00	38,800.00
Conservation:			
Other Conservation	1,050.00	1,050.00	4,075.00
Debt Service:			
Interest - Tax Anticipation Notes	10,000.00	16,473.76	10,000.00
Capital Outlay:			
Improvements Other Than Buildings	0.00	1,967.00	0.00



Operating Transfers Out:			
To Special Revenue Fund	397,738.00	372,552.57	376,124.00
To Capital Reserve Fund	183,500.00	194,000.00	0.00
	<hr/>	<hr/>	<hr/>
Total Expenditures	\$2,025,432.00	\$1,923,363.82	\$1,923,800.00

“SPECIAL WARRANT ARTICLES”

Purpose of Appropriation	Warrant Number	Appropriations Ensuing FY (Recommended)
Highway Dump Truck	2	\$ 25,000.00
Fire Pumper Truck	3	35,000.00
Police Cruiser	4	12,000.00
Highway Rubber-Tire Excavator	5	15,000.00
Highway Tractor/Mower	7	28,000.00
Cemetery Addition	8	8,500.00
Town Facilities Fund	9	15,000.00
Revaluation	10	30,000.00
Town Administrator	11	30,000.00
North Country YMCA	18	250.00
		<hr/>
Subtotal 2 Recommended		\$198,750.00

## NOTES

The Board also looked to the future in several areas in 2001. We have joined the other area Towns serviced by Adelphia Cable in a consortium to negotiate future services as a group. This effort is expected to provide significant opportunities for expanded cable services, expanded areas where cable services will be made available and additional support for Channel Two, the local cable access channel. In partnership with the Towns of Lisbon and Littleton, we created the Tri-Town Industrial Park initiative, which seeks to pool the human, financial and physical resources of the three communities in order to provide industrial land and infrastructure to the benefit of the entire region for years to come. A primary objective of the initiative is to share both the costs and benefits of future industrial development, regardless of the community in which the industry is located.

Locally, we instituted a Study Committee to examine our municipal facilities in a comprehensive manner. Moreover, we have urged the Committee to work closely with the Library Building Committee, the Department Heads and the Planning Board to assure broad and coordinated input. It is the intent of the Board that the Committee will continue its work in 2002, take regular public input and recommend a Facility Plan to the voters at next year's Town Meeting. In 2002, we also intend to prepare and implement a Road Surface Management Plan to better anticipate the needs of our Highway Department and a plan to make the Recycling Facilities at the Municipal Transfer Station handicap-accessible.

On a disappointing note, the Selectboard's attempts to work with the Planning Board and Legal Counsel to reach an agreement with North Country Environmental Services around Zoning and Building Permit issues did not succeed in 2001 as the company decided to again initiate a lawsuit against the Town. Nevertheless, the Selectboard remains steadfast in its commitment to the fair and equal enforcement of the community's Ordinances and Regulations.

Finally, the loss of our dear friend and tireless community volunteer Ruth Miller reminds us that our community is a wonderful place to live primarily because of its people. The Selectboard would like to take this opportunity to express its deep gratitude to our many citizens who volunteer their time and efforts to strengthen this community and to the dedicated employees who serve us so well. We hope that to honor Ruth many more of you will participate actively in the community in 2002 and beyond.

## DISPATCHER'S REPORT

The year 2001 was another busy year for Bethlehem's Dispatch. The number of logs entered for the year totaled \$20,471. Some of the items that were logged included: police, fire and ambulance information inquiries; police, fire and ambulance emergencies; Town information; Town Office inquiries; burn permits; and many others. As a result of the tragedies our country went through this past year, the duties of the Dispatchers were extended to include emergency calls relating to terrorism. We also provided dispatch services on an "as needed" basis for the Highway Department and the Bethlehem Village District.

We are in the process of upgrading our information systems to include Arc Info. Arc Info is a Geographical Information System (GIS) that will enhance our emergency response systems by providing us easier access to information already in our databases and will enable us to add other data, such as digital images and maps. The result of which will give us quick access to the location, owner, occupants, address and telephone information, written and visual directions to, and any other information that will aid in an emergency, including a digital image of any residence or business in Town. The Arc Info software and training will be provided to the Town free of charge by the New Hampshire Department of Transportation.

There were 725 burn permits issued and we dispatched for 279 fire and ambulance calls from January 1 to December 31.

There was also 163 complaints entered on behalf of the Animal Control Officer throughout the year consisting of calls relating to: stray dogs, barking dogs, vicious dogs and missing/found cats and dogs.

The full-time and part-time Dispatchers for the year were: Annalisa Blake, Judy Blake, Tandy Brown, Tracy Kenne, Carmen Mardin, John Miller, Diane Norris, Darren Perkins, Donna Symonds and Cathy Trombley.

## POLICE DEPARTMENT

The year of 2001 will be forever marked by the tragedy of the 9/11 Terrorist attacks. The members of the Police Department extend our deepest sympathy and condolences to the victims and families affected by those events.

The Bethlehem Police Department (BPD) continually strives to keep pace with the rapid advance in Law Enforcement technology and methodology. Our goal is to provide the citizens of Bethlehem with modern and effective services while reducing liability and cost for the Town. The testing of DNA in rape cases, digital imaging and implementation of the use of non-lethal systems to avoid the use of lethal force, are a few examples of technology benefiting BPD in current operations. Emergency Response to Terrorism Policies and School Violence Response Policies received priority attention.

The BPD was allocated three digital/analog communication systems through a grant from the Federal Government. These systems will allow us to keep pace with the statewide upgrade in communications at no cost to the Department.

The Bethlehem Police Department instructors conducted dynamic training to benefit not only our officers, but other jurisdictions as well. Edged Weapon Defense, ASP, Deadly Force and Firearm Qualifications were conducted throughout the year. Programs sponsored by the BPD included: Eddy Eagle Gun Safety, Landlord Tenant Laws and Procedures, Bicycle Safety, Stranger Awareness and School Violence Reduction.

The following cases were investigated by the Bethlehem Police Department in 2001:

Forcible Rape	1	Credit Card Embezzlement	1
Forcible Fondling	2	Vandalism	32
Aggravated Assault	1	Drug/Narcotic Violations	13
Simple Assault	24	Statutory Rape	1
Intimidation	19	Child Pornography	1
Arson (Including Attempted)	2	Weapon Law Violations	1
Burglary	13	Bad Checks	6
Shoplifting	4	Disorderly Conduct	8
Theft from a Building	3	DWI	14
Theft from Motor Vehicle	8	Drunkenness	2
All Other Larceny	15	Family Offenses, Nonviolent	3
Motor Vehicle Theft	5	Liquor Law Violations	20
Forgery	3	Runaways	4
False Pretences/Swindling	4	Trespass of Real Property	4
All Other Offenses	28	Interfering with Custody	2
Traffic/Town Bylaw Offenses	32	Total	276
Involving Domestic Violence	14		

Offenses by Month:

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
11	13	24	25	20	26	28	40	31	19	16	23



Arrests Total:	82		
Involving Domestic Violence:	9		
Accidents	87	I-93	8
Fatals	1	Rte. 142	7
Injuries	20	Town Roads	14
Over \$1000	60	Parking Lots	8
Main Street	23	W/Moose	11
Rte. 116	15	W/Deer	4
Rte. 3	12		

Area Prosecutor, Dutch Boemig, performed trial work for the BPD with a high level of success resulting in decreased overtime expenditure and increased convictions. Officers worked traffic safety details at the request of companies performing highway construction and utility work. The reimbursement for these details covered the cost of the Officer, the cruiser and administrative fees, resulting in no additional expense to the taxpayers. As would be expected, the most serious cases required the most man hours of over-time. Domestic, child abuse and sexual assault investigations continually require fast-track priority attention. The Police Department thanks the citizens for their high level of assistance and support during the year of 2001. The BPD appreciates all input received from the residents of Bethlehem as we strive to meet the needs of the community.

Respectfully submitted,

Chief Eric E. Lougee  
Sgt. Richard B. Ball, II  
Officer Aaron Noyes  
Officer Jarod Peters

Part-Time Officers:  
Bruce McKay  
Shawn White  
Danny Gerlack

## FIRE CHIEF'S REPORT

The Bethlehem Fire Department responded to a total of 109 calls in 2001:

38 .....	Auto Accidents
1 .....	Structure Fire
19 .....	Mutual Aid Coverage
6 .....	Car Fires
6 .....	Chimney Fires
3 .....	Forest Fires
36 .....	Misc.

The Ambulance responded to 145 calls in the year 2001.

38 .....	Auto Accidents
14 .....	Trauma
6 .....	Respiratory
87 .....	Misc.

We experienced a very busy year with a wide variety of calls including a couple of Anthrax concerns. This is a very trying time for the fire service in general as no one is sure of what might happen next. It is true that we more than likely will not experience a terrorist attack in our small Town but the possibility does exist that we may have to deal with the affects from an attack on some other place. While we are not alarmists, it is prudent for us to train for situations that may arise which could affect us all.

As we continue to enhance our skills and training, interest among our members remains strong and our training sessions are very well attended. This is a true testament to the dedication and strong will of our department members in their service to the community. I am very proud of each and everyone of these fine people both in the Fire Department and the Ambulance Service.

This year we purchased a new Wheel Coach Ambulance (under budget) and it is working out very nicely. After fighting much red tape, we have succeeded in initiating our billing procedures for our Ambulance Services. Because of all the forms and information required, we were not able to begin billing until mid October. Since that time, we have already billed in excess of \$8,000.00. We are hoping in the near future we will be self-supporting thus providing some tax relief to our citizens.

Our budget this year has increased somewhat, this is due to a plan to maintain and upgrade our personal protective equipment so as to insure our firefighters' safety. I feel that if we start a program of gradual replacement, it will be much less of a burden than trying to replace it all at once. This equipment is used on every call we respond to and is used in training as well.

Once again we thank the citizens of this Town for the wonderful support.

Respectfully,  
Chief Jack Anderson

## COMMUNITY FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

Your local Forest Fire Warden, Fire Department and State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for any open burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs. Open burning is a privilege, **NOT** a right. Help us to protect you and our forest resource! Build small brush piles that can be quickly burned and extinguished.

New Hampshire experienced over 940 wildland fires in 2001. Most of the fires were human caused. Due to dry conditions fires spread quickly impacting more than 20 structures. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. **Only You Can Prevent Wildland Fires.** Contact your local Fire Department or the New Hampshire Division of Forests and Lands website at [www.nhdfi.com](http://www.nhdfi.com) or call 271-2217 for wildland fire safety information.

### 2001 FIRE STATISTICS

(All Fires Reported through November 26, 2001)

#### TOTALS BY COUNTY

#### CAUSES OF FIRES REPORTED

	<u># of Fires</u>	<u>Acres</u>		
Belknap	89	18	Illegal	279
Carroll	62	12	Unknown	201
Cheshire	147	41	Smoking	86
Coos	53	16	Children	69
Grafton	109	99	Campfires	49
Hillsborough	198	68	Rekindle of Permit	45
Merrimack	70	20	Arson	31
Rockingham	135	90	Lightning	24
Strafford	57	54	Miscellaneous *	<u>158</u>
Sullivan	22	10		942

\* Miscellaneous: (powerlines, fireworks, railroad, ashes, debris, structures, equipment, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
<b>2001</b>	942	428
<b>2000</b>	516	149
<b>1999</b>	1301	452

## BETHLEHEM PLANNING BOARD REPORT

Land Use Activity requiring Planning Board review or action remained high in 2001. The Board met almost every week during the year. The Board considered and approved 6 Subdivisions and/or Boundary Line Adjustments, considered 7 Site Plan Reviews, held 3 Public Informational Meetings, issued 3 Excavation Permits and reviewed 65 Building Permit Applications for compliance with State and Town Land Use Ordinances and Regulations.

Board Members spent many hours in researching and drafting a first-ever Telecommunications Ordinance. A major update of the Floodplain Ordinance took a great deal of time as well. The voters approved both in March. Bethlehem is one of the first Towns in the North Country to have a comprehensive Telecommunications Ordinance. It should help the Town control where towers may be located, their size and their appearance.

The Community Attitude Survey sent to all property owners in April as the first major step toward revising the Town Master Plan had an excellent response rate and is proving very helpful in the Master Plan revision process. The Board is devoting the second Tuesday of each month (7:00 p.m., upstairs at the Town Building) to Master Plan revision. With help from North Country Council, several interested citizens and other Town Boards, Commissions and Committees, the revision process is well under way. If you would like to help or check on progress, come to a Tuesday session or talk to a Planning Board Member. Our goal for completing the revision is January 2003.

Cheryl Sargent, Planning, Zoning Secretary and Welfare Director for 13 years, took a new job in a neighboring Town in June. The loss of Cheryl's "institutional knowledge" made for a difficult summer. New Secretary, Kathleen Kennedy, has established order once again and can answer almost all Land Use related questions or find the answer quickly.

Please remember that although Land Use decisions may not be forever, they can affect how the land is used for a very long time. We encourage you to attend Public Hearings, review Town Ordinances and Regulations, come to Work Sessions or talk to a Board Member, if you have a concern or would like to have some subject addressed. There are openings for Alternate Members on the Board. If you are interested in becoming a Member, please let us or the Selectboard know. Membership on the Board provides a unique opportunity to learn more about your Town.

Respectfully submitted,  
David W. Tellman  
Chair

## BETHLEHEM COUNTRY CLUB REPORT

The 2001 BCC Golf Season mirrored the challenges faced by course operators across the northeastern United States. Early season weekend rains, a peak season record setting drought and a decline in guest golfer visits following the September 11th terrorist attacks resulted in total rounds played dropping from over 18,000 in 2000 to 17,000 in 2001.

The Club continued to be the local “peoples choice” as more than 400 full and part-time North Country residents bought seasonal memberships. BCC continued its tradition of offering a comprehensive tournament and activities schedule geared to all levels of golfers while keeping plenty of open time available for purely recreational players.

As usual, BCC provided a wide range of junior golf opportunities. The 300 Club sponsored introductory level clinics that attracted 150+ future “Tigers” every Tuesday morning. The Back Six Club and the NHPGA Junior Tour North provided a natural progression for advancing junior golfers.

By design and voter decree, Bethlehem Country Club subsists completely on self-generated annual revenues and requires no additional taxpayer funding for operations. Under this system the opportunity for major capital improvements is limited. However, the Club’s ability to deliver a satisfactory product while remaining true to its mission statement of providing affordable recreation for both residents and guests continues to make BCC a valuable Town owned resource that should be protected for generations to come.

Respectfully submitted,  
Wayne T. Natti, PGA Professional  
Director of Golf Operations



## RECREATION PROGRAM

What a year! My first full year as Recreation Director and I made it through with only a few bumps and bruises. Let's start with America's favorite pastime. Paul Lister left big shoes to fill as the fearless leader of the only "free of charge" Little League Program in the North Country, but with the help of many volunteers, we made it to the mound every time.

Newcomer Margaret Janjanin led our T-Ball Team to many fun filled Saturday mornings learning to play the game in a round robin format with the surrounding towns. Ed Mosher, Paul Greenlaw and Mel Labelle each coached one of our three Farm League Teams who could be seen playing in the ball field behind BES. Mark Corliss stepped up to the plate this year and coached the nine and ten year old coed Minor League Team. They learned how to perfect the Alligator Chomp. Not many balls went between their legs. We only had enough players for one Baseball Team this year, but they had four coaches showing them their stuff. Pete Rivers, Steve Huntington, Harry Newell and Gary Arsenault made sure those boys were working hard all season long. Shelly Leslie had her work cut out for her this year with the Red Ladies, but I've never heard so much spirit come out of a set of lungs.

Annette Marquis was a lifesaver manning the snack shack when I couldn't be there. Making sure the kids played by the rules were Umpires Gerald Marquis, John Stevenson, Rick Simmons, Paul Lister and Steve Hoyt. Another unsung hero, Dick Merrow, kept up the good work organizing the Flea Market located on Main Street. Flea Market profits go to the Little League Program, making it possible for local children to play free of charge with the help of the taxpayers of course.

Moving along to the nine week Summer Recreation Program running from 7:00 to 5:00 Monday through Friday based out of the gym at BES. As always, we started with a Talent Show the first week. Bethlehem has their very own upcoming songwriter and singer, Miss Olivia Cunningham, who was accompanied on guitar by Counselor Lucas Garitta. Campers went to the first ever North Country Recreation Round-Up hosted by Littleton Recreation. All enjoyed many field games and activities. Bretzfelder Park was an adventure this year with one of the groups extending the scavenger hunt to finding their way back to the bus. Everyone made it back in time for a complimentary lunch and a few jumps in the Jump House. During the hottest part of the summer, campers and staff could be found at the Skate-Park putting their art talents to the test painting a mural around the boards. Luckily, the next week we went to Rye Harbor, NH on a whale watch. We saw a couple of Mickey Whales and one huge Sun Fish that kept floating around the boat. During Nature Week, we took the tram up Cannon Mountain to enjoy the view. A couple of days later, we took our feet up Mount Pemigewasset with help from avid hiker Patty Baxter. Many campers were wishing they were riding up on the tram, but they were all impressed that they were standing on the top of the Indian Head when they got to the top. We ended the season with our own version of the "Little Rascals" directed by Head Counselor Kenzie Bruso.

Cheryl Bianci offered tennis lessons at the courts in Town and our very own Kenzie Bruso was there every Thursday morning helping Cheryl fine tune each player's skills. Campers participated in free weekly golf lessons offered at Bethlehem Country Club for six weeks wrapping up with a yummy cookout. For those bookworms, Annette Marquis had her hands full with the Reading Program held at the Library. The Reading Program is getting bigger every year. Keep up the good work Annette!

The Summer Recreation Program also spent time at the pool this summer along with many other local swimmers. The Town pool was open for 69 days with over 5,200 visitors. Dave Burns did a stand-up job for his first summer as Head Lifeguard. Dave got his WSI Certification this year so we could still hold swimming lessons. We had over 60 children participating in swimming lessons taught by Dave and his crew. Su Schott could also be seen trying to keep order in the snack shack. Thank you Su for going above and beyond the call of duty.

Along with the change of seasons, comes a change of activities for the Recreation Program. Our very first 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grade Traveling Coed Soccer Team! If you came to our first game and then didn't come back to our last game, you wouldn't know it was the same team. These kids learned a lot about soccer in a short time. A big round of applause goes to Mel Labelle and Pete Rivers. I've never seen such an improvement in ball handling skills. And what sportsmanship! I can't wait to see what happens next season.

After the leaves come off the trees that means snow comes from the sky and it is time to play basketball. Aurelia Simmons did a great job with the girls last year. I saw smiles all around. Bruce Cunningham has taken over for Aurelia with his own daughter Mercedes coming up through the ranks of basketball. Pete Rivers and Gary Arsenault kept the boys moving last year and both are back to keep them going. Both teams are looking sharp this season with new uniforms paid for partly by the money raised in the change jars found around Town. It's amazing how change adds up! Everyone can thank Carol Bushway for keeping the change jars visible at the Irving Station.

Those who aren't busy playing basketball might be found at the ice skating rink practicing their triple sow cows or checking their hockey buddies. Either way, you should all be thanking Dennis Moodie for keeping the ice skating rink going. I know I am!

There are so many people behind the scenes who make the Recreation Program work. When I get in a jam, I know there is someone I can call who will be willing to give me a hand. I don't know how many times I have left messages on Dan Lavoie's machine for something. "Dan the steps are loose on the snack shack at the pool." Saturday morning comes and Dan and his daughter Sarah are down fixing the steps. It is people like this that makes my job easier.

Respectfully submitted,  
Laurie MacDonald  
Recreation Director

## **BETHLEHEM REVOLVING LOAN FUND (BRLF)**

As of January 1, 2002 the Revolving Loan Fund has approximately \$85,000.00 available for loans. During the preceding twelve months, the Revolving Loan Fund made two new loans. There is a portfolio of eight active loans supporting operations and activities of Bethlehem based businesses.

The Bethlehem Revolving Loan Fund (BRLF) has as its mission the provision of “last resort” loans to Bethlehem based businesses in order that the businesses may create or expand employment opportunities in the Town. The BRLF generally provides only a portion of the total financing required. The Northern Community Investment Corporation (NCIC) receives and processes loan applications for the Fund. Completed loan applications are reviewed by the BRLF Advisory Committee which recommends appropriate action to the Board of Selectmen. Loans are administered by NCIC. Loans are generally less than \$40,000.00 and they require borrower equity as a dollar for dollar match. Loans are offered at interest rates below those commercially available.

The Board of Selectmen accepted the resignation of Tom Hepner from the Advisory Committee upon his departure from the area. Ronney Lyster has been appointed as an Advisory Committee Member.

Any individual who has established a business or is considering establishing a business in Bethlehem is eligible to seek information regarding BRLF Loans. Information may be obtained from NCIC by calling 802-748-5101.

Bethlehem Revolving Loan Fund  
Advisory Committee,

Ronney Lyster  
Leonard Reed  
Peter Thoma

## **THE BETHLEHEM REDEVELOPMENT ASSOCIATION (BRA)**

The Bethlehem Redevelopment Association (BRA) was active in pursuing its mission of promoting Bethlehem as a wonderful community in which to live, work and recreate. Routine annual tasks were completed by Members who planted the flower boxes along the Main Street during the summer season and decorated the boxes with Christmas trees during the winter. The garden at the top of Long Hill was once again planted and beautifully maintained for the BRA by David and Lynn Bishop. Steps were taken to repair and replace the historic markers along the Heritage Walking Tour which were damaged during the previous winter. Property Improvement Awards and Christmas Decorations Awards were presented to selected business and home owners.

The Friends of the Colonial Theater, a Standing Committee of the BRA, have taken possession of the theater under the terms of a lease/purchase agreement with the Eames Family. The Friends opened the theater for a fall and a Christmas time presentation. Additional programs are being scheduled for the spring and summer. The Friends will also present a movie schedule during the summer. Preliminary evaluations of the physical repairs and enhancement of the building are underway. The first of several grant requests was received. A marketing survey is planned for the spring of 2002. The results of these activities will result in a public information presentation and a solicitation of community and regional support.

The BRA plans to work with the Town Government and other interested organizations to develop the concept of jointly establishing an office/industrial park with Littleton and the LIDC.

## BETHLEHEM HERITAGE SOCIETY

The Bethlehem Heritage Society has had a very busy year. Many new artifacts have been loaned or donated to the Society. Donations to our Building Fund are continuing and are greatly appreciated. Our Brick Project is our big fund-raiser and we sold 165 bricks in 2001. Other fund-raisers have included the sale of Bethlehem throws, caps, tote bags, posters, postcards, maple syrup, "I Love Bethlehem" pins and quilt/afghan raffles. Once again, Charley and Marcia Brooks sold hot dogs, soda and other food items and did a 50/50 raffle at the weekly concerts at the gazebo and donated the money to the Heritage Society.

On April 28th, we hosted the Association of Historical Societies of NH quarterly meeting. It was held at the Methodist Church. Dick Robbie and Paul Hudson presented a slide show of Bethlehem. Paul Lister portrayed Asa Swazey, the Lumberjack, telling the story of a grisly murder at the Gale River Settlement years ago. Phil Bell's Magic Mountain Express, along with tour guide Paul Hudson ushered tours about Town for all participants.

Twice, Frank Hagan of the National Forest Service did the exploration of Bethlehem's Gale River Lumber Settlement.

Bud Jackson was a guest speaker at one of our meetings and gave an informative talk about his years of growing up in Bethlehem. We hope to have more of these programs.

A cover bridge was built under the direction of Harvey Burlock and John Keller. It was placed over the brook behind the center and is called "The Memory Bridge." It is a great addition to our grounds.

Alumni weekend was in August 2001. We had special displays at the museum for the 50th class, the Class of 1951. We were able to obtain many oral histories from alumni of B.H.S. Tours of the museum and Magic Mountain Express Tours of the Town were provided.

The Memory Tree was re-established with the Heritage Society this year. We read over 200 names at the ceremony on December 9th. A tree given by the Sam Finkle Family at the museum was used as a Veteran's Tree.

Thanks to Ben Gumm and John Keller for filling the President's Chair since our beginning. Job well done. We were all very saddened by the passing of our faithful secretary, Ruth Miller. All of her work will not be forgotten.

We became a non-profit organization this year and have a present membership of 284. We plan to continue our preservation of Bethlehem's history and invite you to join us.

Submitted by,  
Marcia Brooks



## BETHLEHEM 2001 CONCERT SERIES

Concerts were held at the Town Common Gazebo on Sunday evenings 6:00-8:00 p.m. from Memorial Day weekend through Labor Day weekend with Cruise nights on two Saturday evenings. Weather cooperated and we went to Bretzfelder Park only once and people still danced in the rain.

We had a good selection of bands this year and our attendance overall tripled that of last year. One night alone we had 440+ people.

I have enjoyed getting the bands lined up for the season and then seeing the different people attend each week to enjoy the fellowship and music. We have more and more bands wanting to play every year.

I want to thank everyone who helped me in any way to make this Concert Series a growing success. Thank you to the Town of Bethlehem for giving me this opportunity to help make others happy.

Marcia Brooks

## CONSERVATION COMMISSION REPORT

### 2001 Annual Report

The Bethlehem Conservation Commission (BCC) meets monthly, usually on the fourth Tuesday or Wednesday of the month, in the second floor meeting room of the Town Building. The Commission reviews wetlands permits and discusses matters relating to the Town's natural resources. The BCC is a member of the New Hampshire Association of Conservation Commissions.

Commission members, although not professionals, are able to offer advice to residents on the Wetlands Bureau's permitting process. Contact a member if you have a question.

This past year, two Bethlehem Elementary students, Travis Paige and Charles Siggins, attended the Barry 4-H Conservation Camp in Berlin on Camperships provided by the BCC.

The first State-approved segment of the New Hampshire Heritage Trail lies in Bethlehem. From the Skookumchuk Trail Head (in Franconia) across Bretzfelder Memorial Park, with one break, the brown signs and yellow blazes mark the trail. The BCC helps maintain the trail and is presently working on connecting up the last segment.

Work continues on boundary lines and deed research on the three lots that the citizens of Bethlehem voted to create a Town Forest in 1998. Once this legal process is finished, the BCC will be writing some grants for trail work and along with the Department of Forest and Lands, will be asking for your help on trail work.

The BCC is taking an active roll in helping to revise Bethlehem's Master Plan. We are, and will continue to be, working with the Planning Board and North Country Council in revising the Natural Resources Section of the Master Plan.

The BCC has a separate checking account into which is deposited the entire approved budget each year. Money not spent accumulates in a Conservation Fund. Expenditures this year were as follows:

New Hampshire Association of Conservation Commission Dues	\$175.00
Camperships	520.00
Books and Supplies	49.50
<b>TOTAL</b>	<b>\$744.50</b>

The BCC said thank you to Jeanne Bilodeau for serving on the Commission. Jeanne helped to organize Regional Conservation Commission gatherings and work on the NH Heritage Trail.

At this time there are only three Commissioners. We urge residents to become active with the Conservation Commission to help keep us active in the community. All of our meetings are open to the public. Look for workdays and a chance to help with trails and Town Forest Planning. Recycle whenever possible.

Respectfully submitted,

## CHAMBER OF COMMERCE

The Bethlehem Chamber of Commerce has its offices at the Visitor's Center, which is operated cooperatively with the Bethlehem Heritage Society. Amelia St. John serves as Coordinator of the Visitor's Center.

The Officers for the year:

President:	Alecia Loveless (Mulburn Inn)
Vice President:	Charlie Crannell (Peabody and Smith)
Secretary:	Ruth Miller (Miller Plumbing and Heating)
Treasurer:	Bob Gagne (Pine Tree Power)
Directors:	Sheela Armistead (DataTech Designs)
	Fran Marszalkowski (Grande Victorian Cottage)
	Sally McLaren (Angel of the Mountains)

Under the direction of Sally McLaren, The Bethlehem Tabloid was printed and this year we have a summer and a winter magazine. These magazines are used by all of the Members as well as being distributed throughout New Hampshire.

Open for the Season was chaired this year by Katie Kiernan. Jim Donovan chaired the Bethlehem Annual Road Race. This turned out to be a good weekend in spite of the bad weather forecasts.

Ruth Miller and Ann Sykes chaired the Scarecrow Festival, now in its third year. It was very successful and will be done again in 2002.

DataTech Designs has given us a wonderful new web page. Please be sure to check it out the next time you go on the Internet. Sheela Armistead and Dee Carsley are responsible for this great new marketing tool.

Linda Rockwood was a guest speaker of the Chamber and presented her ideas of the terrific assets of Bethlehem - its location in Mother Nature's Playground, the golf courses, the Main Street shops; Bethlehem is a restful, stress-free and quiet Town for tourists to visit and also a great place to live and raise a family.

Again, Bethlehem Christmas was chaired by Christina Ferraro and happened the first two weekends of December. This year a Candlelight Tour was added and was a huge success. It will be refined and repeated next year. The Gingerbread Contest, the Old Fashioned Church Bazaar at Durrell United Methodist Church, the Children's Workshop, directed by Steve and Rhonda Huggins are big events during these two weekends and never seem to lose their appeal.

Ruth Miller's resignation was accepted with a huge sense of loss.

Any errors and/or omissions are mine.

Respectfully submitted,  
Ann Sykes  
Acting Secretary

## NH EXECUTIVE COUNCIL - DISTRICT ONE REPORT

The Governor and five member Executive Council are very much like an elected "Board of Directors," who along with 294 Commissioners and Directors, administer the laws and budget as passed by the New Hampshire General Court (House and Senate).

We perform a variety of Executive Branch functions, such as, general supervision of all state departments and state expenditures, pardon matters, eminent domain, state contracts and leases, public waters, the planning of the Transportation 10-year plan, and confirmation of the Governor's nominations to the Judicial Branch of your NH State Government (for a complete explanation, please contact my office).

As we look into the immediate future, I would encourage all citizens to be in contact with all of us in your elected representative bodies, at the local, state and federal levels. We cannot truly represent you if we do not know of your ideas, concerns and aspirations.

If you are interested in serving on a volunteer commission or board, please contact my office at 271-3632 or Kathy Goode, Director of Appointments and Governor Shaheen's Liaison to the Council at 271-2121. The District Health Councils are always looking for members; if interested, please call Lori Real at 1-800-852-3345 ext. 4235 and request a packet of information about what this key planning process is all about. All of the Governor and Council appointments to Boards and Commissions are listed in the Webster System at [webster.state.nh.us/sos/redbook/index.htm](http://webster.state.nh.us/sos/redbook/index.htm).

We need to work our NH Congressional Delegation in Washington. Senators Judd Gregg and Bob Smith and Congressmen Charlie Bass and John Sununu all have strong and powerful committee assignments and are well connected to do more for NH. We need to let them know what is needed for our localities and regions, so ring their bell . . . Senator Gregg at (603) 225-7115; Senator Smith at 1-800-922-2230; Congressman Bass at (603) 226-0249; and Congressman Sununu at (603) 641-9536.

It is a pleasure to serve you. Please contact my office for a listing of toll free 800 numbers and a copy of the newly printed NH Constitution. Always know that I am ready to assist you, your town and region.

Raymond S. Burton

338 River Road  
Bath, NH 03740  
Tel. 747-3662  
E-mail: [ray.burton4@gte.net](mailto:ray.burton4@gte.net)

State House - Room 207  
107 N. Main Street  
Concord, NH 03301  
Tel. 271-3632  
E-mail: [rburton@gov.state.nh.us](mailto:rburton@gov.state.nh.us)

## **GRAFTON COUNTY SENIOR CITIZENS COUNCIL ANNUAL REPORT 2001**

Grafton County Senior Citizens Council, Inc. is a private non-profit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs and volunteer opportunities.

During 2001, 103 older residents of Bethlehem were served by one or more of the Council's programs offered through the Littleton Area Senior Center:

- Older adults from Bethlehem enjoyed 1,666 balanced meals in the company of friends in the Littleton Center's dining room.
- They received 3,226 hot, nourishing meals delivered to their homes by caring volunteers.
- Bethlehem residents were transported to health care providers or other community resources on 477 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 254 visits by a trained social worker.
- Bethlehem's citizens also volunteered to put their talents and skills to work for a better community through 1,178 hours of volunteer service.

The cost to provide Council services for Bethlehem residents in 2001 was \$36,888.67.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty. They also contribute to a higher quality of life for our older friends and neighbors. In addition, community-based services offered by the Council save tax dollars over nursing home care or other long-term care options. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Bethlehem's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Carol W. Dustin  
Executive Director



## **2001 WHITE MOUNTAIN MENTAL HEALTH AND DEVELOPMENTAL SERVICES DIRECTOR'S REPORT**

White Mountain Mental Health and Developmental Services has experienced a year of both optimism and anxiety. Optimism regarding the strides that have been made in serving people with mental illness and developmental disabilities, and anxiety regarding the fragile status of funding for mental health agencies within the state and nation.

Highlights of this year have included the following:

- The growth of our services to children with serious emotional disturbance through our collaboration with the Division of Behavioral Health, National Alliance for the Mentally Ill, local school districts, human service agencies and, most importantly, families. Twenty children, who would otherwise be in costly placements, are being maintained in our community. This represents a significant investment of resources and intensive collaboration between all parties involved, as well as the beginning of "system change" in the way we serve these children.
- The expansion of our services to school age children with developmental disabilities. Again, many of these children would otherwise be placed away from their families. We have worked creatively with schools to provide the best possible mix of academic and "real world" experiences to prepare these children for a full and productive life as citizens of their community.
- Adventure-based programs for middle school children have been provided through our ACUDO Program, which will celebrate its tenth year in 2002. This Program was one of the first in the State to work with high-risk and adjudicated children in an outdoor/experiential setting. Throughout its existence, the Program has been successful in using one of the North Country's greatest resources, our incredible environment, to develop another great resource, our children.
- Our services to persons with serious mental illness have been recognized as some of the best, and most comprehensive, in the State. These services include many components beyond "therapy," including state-of-the-art medications, housing assistance, benefits planning and the opportunity to be part of a client-directed business. We are proud of the services provided by this business, Clean and Green Enterprises, which offers high quality janitorial and grounds maintenance to several local businesses and individuals.

Challenges this year include:

- The events of September 11 have had a profound impact on all of us. The sense of uncertainty and concern regarding personal safety and security is particularly intense for people who have already experienced serious emotional upheaval in their lives. White Mountain Mental Health has struggled to stretch our resources to meet the needs of people in our area who need support at this time. This is an area where Town funding is particularly appreciated.

- Like any business, we have had a difficult time doing more with less. This issue has become acute during 2001, and we have made several changes in the benefits we offer our staff, our use of psychiatric time and our collection policies to try to address the widening gap between what it costs us to provide services and what we are able to collect. We continue to provide reduced-fee services for up to 10 sessions for every person who needs them. *In 2001, we have provided 3611.5 hours of free or reduced-cost services to 107 Bethlehem residents.* Without the generosity of the Town, this would be impossible.

We look forward to working closely with the community in 2002 to assure the continued good health of all of our citizens. In view of the fact that a recent study by the National Institute of Health found that 70% of physical illness has some emotional/mental component, it is becoming clear that mental health is a crucial component of our overall well being.

Thank you for your support of our services.

## NORTH COUNTRY HOME HEALTH AGENCY, INC. TOWN OF BETHLEHEM - 2001

Home care is critical to serving the growing health care need of this country. It provides care for the sick, disabled and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible, and the highest degree of human dignity. These people include seniors who need help to stay in their own homes, adults who are caring for aging relatives, young people with chronic illness and people of all ages who are discharged from the hospital following stays that are still becoming shorter and shorter.

North Country Home Health and Hospice Agency staff assist people who are recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends. Expensive hospital stays are reduced, moves to nursing homes are eliminated or delayed, and families are supported through the competent and comprehensive care provided by North Country Home Health and Hospice Agency staff.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of providing home care services to people with limited or no health benefits. Because of your generosity and support, North Country Health and Hospice continues its 30-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time consuming issues facing home care today, the staff of North Country Health and Hospice Agency wants to thank you for your continued support so vital to helping people in your Town be assured of continuing quality medical care at home.

### Explanation of Services:

*Skilled Services* - shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

*Supportive Care Services* - home health aides, homemakers and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals and help with their activities of daily living.

*Hospice Care* - a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Services provided to the Town of Bethlehem in FY2001 included:

Type of Care	# of Visits
Nursing	478
Physical/Occupational/Speech Therapy	194
Medical Social Service	43
Home Health Aide/Homemaker/Companion	<u>1177</u>
Total	1892

Respectfully submitted,  
Gail Jurasek  
Executive Director

## HOSPICE OF THE LITTLETON AREA

### 2001 ANNUAL REPORT

In this, our 12th year of Town funding, Hospice of the Littleton Area provided services to a total of 156 patients and families in our service area, which includes the Towns of Littleton, Bath, Bethlehem, Carroll (Twin Mountain), Franconia, Sugar Hill, Easton, Lisbon, Lyman, Landaff, Monroe, Woodsville/Haverhill, Woodstock and Lincoln.

Our Director, Volunteer Coordinator and Hospice volunteers provided supportive care in patients' homes, at Littleton Regional Hospital, or in nursing homes to 104 individuals and families coping with the advanced and final stages of illness. In addition, our Bereavement Care Program supported a total of 52 clients through mailings, phone contact, one-on-one counseling sessions and a bi-monthly grief support group.

Hospice of the Littleton Area continues its partnership with two (2) area programs. We provide volunteer and bereavement services to the North Country Home Health Agency's Medicare Hospice Program and we offer supportive care to patients and families in the Hospice Room at Littleton Regional Hospital. In all our efforts this year, the Hospice of the Littleton Area volunteers gave over 4500 hours in services.

Our Volunteer Coordinator conducted an annual six-week (18-hour) Hospice Volunteer Training Program for individuals interested in becoming volunteers or increasing their knowledge about hospice care. Eleven people completed our 2001 Spring Training Program. Since 1983, we have trained 258 people and currently we have 80 active volunteers available to support area residents.

Two changes occurred within our Program this year. First, the administration of the three cancer support groups (breast, prostate and cancer) was turned over to each respective group. They continue to meet monthly at the same time and place. In addition, the administration of the Ray of Hope Van service to Dartmouth was transferred to the North Country Transportation group of Tri-County CAP and that service continues Monday through Friday from Littleton Hospital.

There is *no charge* to patients or families for the services of Hospice of the Littleton Area, which was founded in 1983. This service is made possible through the generous support provided by the Towns that we serve. Without the support of Town funding, we would be unable to continue to provide services to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we continue to provide care to residents of area communities.

Respectfully submitted,  
Martha A. Hill  
Executive Director

**FINANCIAL REPORT**  
**for the**  
**BETHLEHEM VILLAGE DISTRICT**  
**OFFICERS**

**BOARD OF COMMISSIONERS:**

Term Expires 2002  
Term Expires 2003  
Term Expires 2004

Richard E. Robie, Sr.  
Russell P. Mardin, Jr.  
Bruce S. Brown

**MODERATOR:**

Term Expires 2002

Mark Corliss

**PRECINCT CLERK:**

Term Expires 2002

Tandy G. Brown

**TREASURER:**

Term Expires 2002

Karleen J. Sanborn

**ADMINISTRATIVE ASSISTANT**

Karleen J. Sanborn

**BETHLEHEM VILLAGE DISTRICT**  
**RESULTS OF THE 2001 WARRANT**

Moderator Mark Corliss called the Annual Meeting of the Bethlehem Village District to order at 8:00 p.m. on Monday, March 26, 2001 at the Bethlehem Elementary School. Present were Commissioners Bruce Brown, Russell Mardin, Jr. and Richard Robie, Sr.

**ARTICLE 1.** Bruce Brown moved to nominate Mark Corliss as Moderator for the ensuing year. Richard Robie, Sr. seconded the motion. The motion carried and Bruce Brown moved to have the Clerk cast one ballot for Mark Corliss for Moderator and this was done.

**ARTICLE 2.** Bruce Brown moved to nominate Tandy Brown as District Clerk for the ensuing year. Harvey Burlock seconded the motion. The motion carried and Bruce Brown moved to have the Moderator cast one ballot for Tandy Brown for District Clerk and this was done.

**ARTICLE 3.** Floyd Brown moved to nominate Bruce Brown for Commissioner for a three-year term. Richard Robie, Sr. seconded the motion. The motion carried and Richard Robie, Sr. moved for the Moderator to cast one ballot for Bruce Brown for Commissioner for a term of three years and this was done.

**ARTICLE 4.** Bruce Brown moved to nominate Karleen Sanborn as District Treasurer for the ensuing year. Richard Robie, Sr. seconded the motion and the motion carried. The Moderator cast one ballot for Karleen Sanborn for the position of District Treasurer for the ensuing year.



**ARTICLE 5.** Bruce Brown moved to approve the reports of the Village District. Floyd Brown seconded this motion. Without any discussion, the motion carried.

**ARTICLE 6.** Moderator Mark Corliss read the Article. To see if the District would vote to raise and appropriated such sums of money as may be necessary to satisfy the purposes specified in the budget as posted. The sum of five hundred thirty-one thousand four hundred seventy-six dollars (\$531,476.00) the budget as posted exclusive of Warrant Articles. Motion made by Floyd Brown and seconded by Harvey Burlock. There was no discussion. Article passed.

**ARTICLE 7.** Bruce Brown moved to see if the District would vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1 known as the Pick-Up Fund. Seconded by Richard Robie, Sr. Bob St. John noticed that there are three Articles for this amount and wondered if they are for the same item. Bruce Brown explained the breakdown of each. One is for the Pick-Up, one is for the Trust Fund for the Wastewater Treatment and one is for the Trust Fund for the Water Treatment Plant. These are all for major equipment purchases. No further discussion. Article passed.

**ARTICLE 8.** Floyd Brown made the motion to see if the District would vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1996 Annual Meeting under the provisions of RSA 31:19-a, known as the Wastewater Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment, and to appoint the Commissioners as Agents to expend from this fund. Harvey Burlock seconded the motion and it carried without further discussion.

**ARTICLE 9.** Bruce Brown moved to see if the District would vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1997 Annual Meeting under the provisions of RSA 31:19-a, known as the Water Treatment Plant Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this fund. Richard Robie, Sr. seconded the motion. No discussion. Article passed.

**ARTICLE 10.** To transact any other business that may legally come before this Meeting. Madeline Caswell stated that a concerned resident questioned her as to why this Meeting was held on a Monday evening, when in the past it was held on a Friday. Bruce Brown stated there was not any specific reason for the change. He stated that under advisement, the Meeting will be on a Friday next year.

Richard Robie, Sr. stated that Bethlehem lost a major part of Main Street when the Colonial Theater Marquee collapsed. His concern was that, when replaced, it would be nice to have it go back up looking like the original. He put his concern out to the public to get a sense of how the residents felt about the Bethlehem Village District contributing financially to the reconstruction of the Marquee to get it back to its original look if needed. He made it clear that this may not be necessary, but at least the Village District would be a group supportive of it. There was discussion on legal issues, insurance issues and possible obligations that may arise in the future. Amelia St. John asked if there could be a Special Meeting held when more information was provided to see if help was needed. Bruce



Brown replied that the only time to increase the budget would be at the Annual Meeting or it would have to go through the courts. Joel Goodell wondered if 10% could be set aside as a working figure. He would also like to see it put back up looking the way it was. Moderator Mark Corliss and David Wood mentioned that there are other small groups being formed in support of this same issue. Lon Weston supported whatever the Bethlehem Village District can do, but would like to make sure that it is with the understanding that the funds will be to help with getting the Marquee back to the original look, not get a new style for example, Littleton's new one. It was decided that it will be left up to the Commissioners to look into the situation. Clare Brown made a motion for the Commissioners of the Bethlehem Village District to write a letter to the Eames Family letting them know the Bethlehem Village District shares in the loss of the Marquee and urging them to restore it to its original condition. Richard Robie, Sr. seconded the motion. The motion carried.

David Wood stated that with Bethlehem's pay-as-you throw policy and the reduced waste stream from the District, we may want to negotiate a better contract price with Waste Management regarding to pick-ups. We are still paying the same although the hauler should be picking up less. He would like to propose a motion in the interest of increasing recycling, especially among renters, that the precinct expand its curbside pick-up of recyclable and solid waste to include multi-family properties up to six (6) units with the understanding that, it would be upon request of the property owners and also that the placement of the waste curbside be to the satisfaction of the hauler. Amelia St. John seconded the motion to open it up for discussion. Amelia agreed with David that it should be renegotiated due to the increase in recycling. She has noticed that the amount of trash has been reduced quite a bit. Bruce Brown stated that the number of bags may be less but the hauler still has to make the same amount of stops. Richard Robie, Sr. stated that each year the Bethlehem Village District has negotiated with the same company. The only way the District could change would be to put it out to bid, but that brings up the question of exactly how many pick-ups there are. There really is not a true way of knowing the exact stops unless somebody drives around and counts. That makes it difficult to put out for bid. Richard Robie, Jr. also mentioned the fact that Bethlehem voted pick-up to be two days a week. David Wood clarified that he is not asking to add money to the budget. With less volume and fewer pick-ups, this is an opportunity to provide more service to the community at no additional cost. Richard Robie, Sr. stated that if somebody has apartment units they rent out and what they are getting for rent is not enough for trash removal, then they should get more in rent. If a person is renting, they should be giving a disposal cost included in the rent. Lon Weston wondered why apartments are not included now. Owners of apartments pay their fair share of property taxes and are not getting the service. Richard Robie, Sr. stated that this is a way for apartment owners to recoup the cost of trash removal through their renters. This is a chance for them to get their money back. David Wood, again, wanted to make the point that he is not asking to increase the budget in any way. Theron (Bud) Miller wondered if the Village at Maplewood and the Fairways are getting picked up. He doesn't see how we can do for one but not for the other. Richard Robie, Sr. agreed with David that it does make sense, if for the same amount of money apartment buildings in the District could be picked up then there is nothing wrong with that. Moderator Mark Corliss recreated the original motion: To expand curbside pick-up to include multiple apartment housing up to six (6) units with the understanding that it must be upon the request of the owner and issues of placement without impacting the current budget. David Wood stated that his motion is to instruct the Commissioners to contact the

hauling company to negotiate curbside pick-up expanding service to include pick-up of recyclable and solid waste including apartment buildings up to six (6) units subject to a request by the apartment owner and proper curbside placement of the waste without having a negative budget impact. Richard Robie, Sr. stated he is concerned about the last sentence. Somebody could argue the last sentence with the words "not to impact the budget." David Wood clarified and stated, "Without impacting the bottom line of the Precinct budget." Moderator Mark Corliss stated that this is the motion and asks for any other discussion. Madeline Caswell asked to move the question. Floyd Brown seconded the motion. David Wood stated that he is happy to accept the Amendment. The motion carried.

Phil Davis questioned the hauling truck coming two days a week with the increase in recycling. Amelia St. John asked if it could go back to one day. Richard Robie, Sr. stated that the Commissioners have discussed this, and in the summer time, the garbage tends to increase. Richard Robie, Jr. also mentioned the bears in the summer time becoming a problem.

There being no further business, Madeline Caswell made a motion to adjourn the Meeting. Harvey Burlock seconded the motion. Motion carried. Meeting adjourned at 8:52 p.m.

These minutes were reviewed and approved by Moderator Mark Corliss.

Respectfully submitted,  
Tandy Brown, Clerk  
Bethlehem Village District

## **BETHLEHEM VILLAGE DISTRICT PROPOSED ANNUAL MEETING WARRANT**

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Bethlehem Elementary School in said Bethlehem on Friday, the twenty-second day of March, in the year Two Thousand and Two, next at 8:00 o'clock in the evening to act upon the following subjects:

**ARTICLE 1.** To choose a Moderator for the ensuing year.

**ARTICLE 2.** To choose a Clerk for the ensuing year.

**ARTICLE 3.** To choose a Commissioner for a term of three years.

**ARTICLE 4.** To choose a Treasurer for the ensuing year.

**ARTICLE 5.** To hear reports of Officers and take any action relating thereto.

**ARTICLE 6.** To see if the District will vote to raise and appropriate such sums of money as may be necessary to satisfy the purposes specified in the budget as posted. The sum of five hundred ninety thousand seventy-five dollars (\$590,075.00) the budget exclusive of Warrant Articles.

**ARTICLE 7.** To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pick-Up Fund. The Commissioners recommend this Appropriation.

**ARTICLE 8.** To see if the District will vote to appropriate and fund the sum of thirty thousand dollars (\$30,000.00) to purchase a new Pick-Up Truck and authorize the withdrawal of a sum not to exceed thirty thousand (\$30,000.00) from the Capital Reserve Fund created for that purpose. The Commissioners recommend this Appropriation. (Majority vote required.)

**ARTICLE 9.** To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1996 Annual Meeting under the provisions of RSA 31:19-a, known as the Wastewater Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. The Commissioners recommend this Appropriation.

**ARTICLE 10.** To see if the District will vote to raise and appropriate the sum of five thousand dollars (\$5,000.00) to add to the Expendable Trust Fund created at the 1997 Annual Meeting under the provisions of RSA 31:19-a, known as the Water Treatment Maintenance Fund, for the purpose of repairing and maintaining treatment plant equipment and to appoint the Commissioners as Agents to expend from this Fund. The Commissioners recommend this Appropriation.

**ARTICLE 11.** To transact any other business that may legally come before this Meeting.

Given under our hands and seal this twenty-second day of February, 2002.

Richard E. Robie, Sr.  
Russell P. Mardin, Jr.

# BUDGET OF THE BETHLEHEM VILLAGE DISTRICT REVENUE

SOURCES OF REVENUE	Estimated 2001	Actual 2001	Estimated 2002
From State:			
Shared Revenue	\$ 473.00	\$ 472.54	\$ 473.00
Water Pollution Grants	55,605.00	55,605.00	53,416.00
Gas Tax Rebate	300.00	0.00	300.00
Charges For Services:			
Income from Departments	375,000.00	358,301.01	375,000.00
Miscellaneous Revenues:			
Interest on Investments	5,000.00	3,616.36	5,000.00
Insurance Exchange, Refunds	3,500.00	2,244.86	2,500.00
Fire Department Reimbursement	0.00	15.83	0.00
Interfund Operating Transfers In:			
Phase III (Sewer)	4,500.00	4,378.84	4,200.00
Total Revenues	<u>\$444,378.00</u>	<u>\$424,634.44</u>	<u>\$440,889.00</u>

# BUDGET OF THE BETHLEHEM VILLAGE DISTRICT EXPENDITURES

PURPOSE OF EXPENDITURES	Warrant Article Number	Approp. 2001	Expend. 2001	Approp. 2002
General Government:				
Executive	6	\$ 7,500.00	\$ 7,511.83	\$ 7,512.00
Financial Administration	6	34,500.00	35,085.84	38,000.00
Legal Expenses	6	3,000.00	80.00	2,000.00
Insurance	6	5,200.00	3,157.27	3,500.00
Audit	6	2,500.00	2,900.00	3,000.00
Highways and Streets:				
Streets & Sidewalks	6	15,200.00	16,626.55	20,000.00
Street Lighting	6	100.00	100.00	100.00
Sanitation:				
Solid Waste Collection	6	29,000.00	28,972.24	31,262.00
Solid Waste Disposal Plant	6	74,550.00	68,232.52	74,550.00
Solid Waste Department	6	30,000.00	30,447.54	31,500.00
New Construction	6	40,000.00	39,999.06	40,000.00
Water Distribution & Treatment:				
Water Service Department	6	95,000.00	92,203.51	113,000.00
Water Treatment Plant	6	36,000.00	26,288.38	32,000.00
New Construction	6	50,000.00	57,234.27	40,000.00
Debt Service:				
Principal Long-Term				
Bonds & Notes	6	51,059.00	52,248.20	82,800.00
Interest Long-Term				
Bonds & Notes	6	57,867.00	56,677.67	55,851.00
Capital Outlay:				
Machinery, Vehicles & Equipment		0.00		
Operating Transfers Out:				
To Capital Reserve Fund				
- Pick-Up	7	5,000.00	5,000.00	5,000.00
To Expendable Trust Fund				
-Sewer	9	5,000.00	5,000.00	5,000.00
To Expendable Trust Fund				
-Water	10	5,000.00	5,000.00	5,000.00
Total Appropriations Recommended		\$546,476.00	\$532,764.88	\$590,075.00



## APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
General Fund			
Executive	\$ 7,500.00	\$ 7,511.83	\$ 11.83*
Financial Administration	34,500.00	35,085.84	585.84*
Legal Expenses	3,000.00	80.00	2,920.00
Insurance	5,200.00	3,157.27	2,042.73
Audit	2,500.00	2,900.00	400.00*
Streets & Sidewalks	15,200.00	16,626.55	1,426.55*
Street Lighting	100.00	100.00	0.00
Solid Waste Collection & Recycling	29,000.00	28,972.24	27.76
	<hr/>	<hr/>	<hr/>
Total General Fund	97,000.00	94,433.73	2,566.27
Sewer Fund			
Sewerage Treatment Plant	74,550.00	68,232.52	6,317.48
Sewer Department Expenses	30,000.00	30,447.54	447.54*
New Construction	40,000.00	39,999.06	0.94
Principal-Long Term Debt	0.00	0.00	0.00
Interest-Long Term Debt	3,638.00	3,638.03	0.03*
Expendable Trust Fund	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-up)	2,500.00	2,500.00	0.00
	<hr/>	<hr/>	<hr/>
Total Sewer Fund	155,688.00	149,817.15	5,870.85
Water Fund			
Water Treatment Plant	36,000.00	26,288.38	9,711.62
Water Department Expenses	95,000.00	92,203.51	2,796.49
New Construction	50,000.00	57,234.27	7,234.27*
Principal-Long Term Debt	21,059.00	22,248.20	1,189.20*
Interest-Long Term Debt	43,661.00	42,471.80	1,189.20
Expendable Trust Fund	5,000.00	5,000.00	0.00
Capital Reserve Fund (Pick-up)	2,500.00	2,500.00	0.00
	<hr/>	<hr/>	<hr/>
Total Water Fund	253,220.00	247,946.16	5,273.84
Phase III Sewer			
(State Guaranteed Loan)			
Principal-Long Term Debt	30,000.00	30,000.00	0.00
Interest-Long Term Debt	10,568.00	10,567.84	0.16
	<hr/>	<hr/>	<hr/>
Total Phase III Sewer	40,568.00	40,567.84	0.16
	<hr/>	<hr/>	<hr/>
Total All Funds	\$546,476.00	\$532,764.88	\$ 13,711.12



## STATEMENT OF RECEIPTS

Current Revenue	
Property Taxes	\$ 52,129.00
Shared Revenue	472.54
Interest on Accounts	3,616.36
Insurance Exchange and Refunds	2,244.86
Miscellaneous Income	
(Fire Department Reimbursement)	15.83
State of NH Filtration Grant	19,416.00
Income From Water Department	
(Reimbursement Meter Parts)	38.38
Water Supply System Charges	212,925.52
Water Rent Interest and Fees	290.00
Water Connect Fees	2,000.00
Water Miscellaneous Income (Restitution)	201.67
Sewer Users Charges	140,550.39
Sewer Rent Interest and Fees	205.00
Sewer Connect Fees	2,000.00
Sewer Miscellaneous Income	
(Refund \$22.83 - Restitution \$67.22)	90.05
State Guaranteed Loan (Phase III)	36,189.00
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Total Current Revenue	472,384.60
Balance January 1, 2001 - Checking and Savings Accounts WGS	227,957.40
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Total	700,342.00
Total Expenditures	532,764.88
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Total	\$167,577.12

## DETAILED STATEMENT OF PAYMENTS

### GENERAL FUND

1. Executive		
Appropriations		\$ 7,500.00
Expenditures		
Salaries	6,978.00	
FICA/MEDI	533.83	7,511.83
		<hr/>
Overdraft		11.83*
2. Financial Administration		
Appropriations		34,500.00
Expenditures		
Salaries	20,824.28	
FICA/MEDI	1,592.82	
Workers Compensation	31.05	
BC/BS Health Insurance	6,653.43	
Officers' Expenses	3,642.78	
Office Supplies	1,314.81	
Telephone	43.79	
Dues, Subscriptions, Ads & Notices	982.88	35,085.84
		<hr/>
Overdraft		585.84*
3. Legal Expenses		
Appropriations		3,000.00
Expenditures		
Attorney Fees		80.00
		<hr/>
Balance		2,920.00
4. Insurance		
Appropriations		5,200.00
Expenditures		3,157.27
		<hr/>
Balance		2,042.73
5. CPA Audit		
Appropriations		2,500.00
Expenditures		2,900.00
		<hr/>
Overdraft		400.00*
6. Streets & Sidewalks		
Appropriations		15,200.00
Expenditures		
Streets (Paid to Town of Bethlehem)	150.00	
Sidewalk Maintenance	16,476.55	16,626.55
		<hr/>
Overdraft		1,426.55*

7. Street Lighting		
Appropriations		100.00
Expenditures (Paid to Town of Bethlehem)		100.00
		<hr/>
No Balance		0.00
8. Solid Waste Collection		
Appropriations		29,000.00
Expenditures		
Curbside Collection	21,172.24	
Recycling	7,800.00	28,972.24
	<hr/>	<hr/>
Balance		27.76
Total General Fund		
Appropriations		\$ 97,000.00
Expenditures		94,433.73
		<hr/>
Balance		\$ 2,566.27

## SEWER FUND

1. Sewerage Treatment Plant		
Appropriations		74,550.00
Expenditures		
Lab Supplies	1,286.43	
Operational Contract	30,000.00	
Waste Management of NH	499.72	
Electricity	18,857.31	
Fuel Oil & Maintenance	2,814.21	
Cleaning Supplies	480.12	
Alarm System Test/Calibrate	577.35	
Scott Air & Fire Extinguishers	42.00	
Lagoon System Upgrade	5,325.54	
General Maintenance	5,232.76	
HCI Gas & Rental	773.70	
Chlorine	2,043.38	
Dam Registration	300.00	68,232.52
	<hr/>	<hr/>
Balance		6,317.48
2. Sewer Department Expenses		
Appropriations		30,000.00
Expenditures		
Sewer Rent Collector Salary	2,945.87	
FICA/MEDI (Collector)	266.65	
Workers Compensation	15.53	
Salaries (Other)	12,272.55	
FICA/MEDI	1,463.50	
BC/BS Health Insurance	3,326.61	
Workers Compensation	153.22	
Sewer Line Install, Maintain & Repair	4,503.94	
Vehicle Maintenance & Repair	610.40	
Gas (Vehicles)	479.72	

Supplies	80.30	
Refunds & Reimbursements	238.40	
General Maintenance	928.49	
Safety Clothing & Equipment	96.09	
Legal Expense (Refunding Bond)	2,180.71	
Communication Expense	855.04	
Education & Travel	12.50	
Miscellaneous Expense	18.02	30,447.54
		<hr/>
Overdraft		447.54*
3. New Construction		
Appropriations	40,000.00	
Expenditures	39,999.06	
		<hr/>
Balance		0.94
4. Interest - Long Term Bonds & Notes		
Appropriations	3,638.00	
Expenditures	3,638.03	
		<hr/>
Overdraft		0.03*
5. Expendable Trust Fund - Sewer Treatment Plant		
Appropriations	5,000.00	
Expenditures	5,000.00	
		<hr/>
No Balance		0.00
6. Capital Reserve Fund - Pick-Up		
Appropriations	2,500.00	
Expenditures	2,500.00	
		<hr/>
No Balance		0.00
Total Sewer Fund		
Appropriations	\$155,688.00	
Expenditures	149,817.15	
		<hr/>
Balance		\$ 5,870.85

## WATER FUND

1. Water Department Expenses		
Appropriations		95,000.00
Expenditures		
Water Rent Collector Salary	3,002.94	
FICA/MEDI (Collector)	188.80	
Workers Compensation (Collector)	15.53	
Salaries (Other)	37,153.33	
FICA/MEDI	2,317.59	
Workers Compensation	459.67	
BC/BS Health Insurance	9,980.25	
Waterline Install, Maintain & Repair	26,688.31	

Vehicle Maintenance & Repair	1,831.24	
Gas (Vehicles)	1,439.22	
Supplies	264.94	
Testing	927.60	
Meter Install, Maintain & Repair	61.05	
Water Maintenance	4,945.91	
Safety Equipment & Clothing	376.25	
Communications Expense	2,097.24	
Refunds & Reimbursements	225.00	
Education & Travel	210.62	
Miscellaneous Expense	18.02	92,203.51
		<hr/>
Balance		2,796.49
2. Water Treatment Plant		
Appropriations		36,000.00
Expenditures		
Operator	4,986.80	
Equipment Repair	86.52	
Electricity	1,582.20	
Fuel (Propane)	4,154.22	
Chemicals	3,899.70	
Supplies	99.95	
Testing	1,822.00	
Telephone	471.52	
General Maintenance	9,185.47	26,288.38
		<hr/>
Balance		9,711.62
3. New Construction		
Appropriations		50,000.00
Expenditures		57,234.27
		<hr/>
Overdraft		7,234.27*
4. Principal - Long Term Bonds & Notes		
Appropriations		21,059.00
Expenditures		22,248.20
		<hr/>
Overdraft		1,189.20*
5. Interest - Long Term Bonds & Notes		
Appropriations		43,661.00
Expenditures		42,471.80
		<hr/>
Balance		1,189.20
6. Expendable Trust Fund (Water Plant)		
Appropriations		5,000.00
Expenditures		5,000.00
		<hr/>
No Balance		0.00

7. Capital Reserve Fund (Pick-Up)	
Appropriations	2,500.00
Expenditures	2,500.00
	<hr/>
No Balance	0.00
Total Water Fund	
Appropriations	\$253,220.00
Expenditures	247,946.16
	<hr/>
Balance	\$ 5,273.84

### **PHASE III SEWER (STATE GUARANTEED LOAN)**

1. Principal - Long Term Bond	
Appropriations	30,000.00
Expenditures	30,000.00
	<hr/>
No Balance	0.00
2. Interest - Long Term Bond	
Appropriations	10,568.00
Expenditures	10,567.84
	<hr/>
Balance	0.16
Total State Guaranteed Loan	
Appropriations	\$ 40,568.00
Expenditures	40,567.84
	<hr/>
Balance	\$ 0.16

### **GRAND TOTAL ALL FUNDS**

Appropriations	\$546,476.00
Expenditures	532,764.88
	<hr/>
Balance	\$ 13,711.12



## SEWER PROJECT - STATEMENT OF INDEBTEDNESS

### NHMBB

<u>Debt Year</u>	<u>Period Ending</u>	<u>Principal Outstanding</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>	<u>Calendar Year Total Payment</u>
1	01/15/02 07/15/02	\$130,675.00	\$ 30,675.00	\$ 3,103.53 2,375.00	\$ 33,778.53 2,375.00	\$ 36,153.53
2	01/15/03 07/15/03	100,000.00	25,000.00	2,375.00 1,781.25	27,375.00 1,781.25	29,156.25
3	01/15/04 07/15/04	75,000.00	25,000.00	1,781.25 1,187.50	26,781.25 1,187.50	27,968.75
4	01/15/05 07/15/05	50,000.00	25,000.00	1,187.50 593.75	26,187.50 593.75	26,781.25
5	01/15/06	25,000.00	25,000.00	593.75	25,593.75	25,593.75
Totals			\$130,675.00	\$ 14,978.53	\$145,653.53	\$145,653.53

Interest Rate: 4.7500%  
 Loan Amount: \$130,675.00  
 Pay-Off: January 15, 2006

## SEWER PROJECT - STATEMENT OF INDEBTEDNESS

\* 1985 Series C (State Guaranteed)

<u>Payment Number</u>	<u>Principal Outstanding</u>	<u>Period Ending</u>	<u>Principal Maturity Schedule</u>	<u>New Interest Payment Schedule</u>	<u>Fiscal Year Total Payment</u>
17	\$110,000.00	02/15/02 08/15/02	\$ 30,000.00 0.00	\$ 4,950.00 2,827.05	\$ 37,777.05
18	80,000.00	02/15/03 08/15/03	30,000.00	3,600.00 1,610.30	35,210.30
19	50,000.00	02/15/04 08/15/04	25,000.00	2,250.00 610.22	27,860.22
20	25,000.00	02/15/05	25,000.00	934.35	25,934.35
Totals			\$110,000.00	\$ 16,781.92	\$126,781.92

\* Annual Reimbursement by State of New Hampshire.

## WATER PROJECT - STATEMENT OF INDEBTEDNESS

### Rural Development

Payment Date	Loan Balance	Principal Payment	Interest Payment	Total Payment
05/03/02	\$855,295.12	\$ 10,925.96	\$ 21,434.04	\$ 32,360.00
11/03/02		11,199.11	21,160.89	32,360.00
Totals		\$ 22,125.07	\$ 42,594.93	\$ 64,720.00

Interest Rate: 5.00%

Pay-Off: November 3, 2023

Total of Original Loan 05/03/94 - \$1,000,000.00

## SEWER PROJECT - PHASE III

### \*NHPDIP

January 1, 2001 Balance	\$ 70,773.69
Income Earned and Reinvested	2,699.16
December 31, 2001 Balance	\$ 73,472.85

\* New Hampshire Public Deposit Investment Pool

**BIRTHS REGISTERED  
IN THE TOWN OF BETHLEHEM, NH  
for the Year Ending December 31, 2001**

<b>DATE OF BIRTH</b>	<b>PLACE OF BIRTH</b>	<b>NAME OF CHILD</b>	<b>SEX</b>	<b>NAME OF FATHER NAME OF MOTHER</b>
Jan. 06, 2001	Littleton	Jebediah Uel Wennrich	M	Timothy Wennrich Jessica Griffiths
Jan. 19, 2001	Lancaster	Jared Charles Hazelton	M	Kenneth Hazelton Donna Hazelton
Jan. 21, 2001	Littleton	Jordan Taylor Brusseau	M	William Brusseau Jody Brusseau
Jan. 21, 2001	Littleton	Morgan Jean Stanton	F	Robert Stanton Alison Stanton
Mar. 16, 2001	Littleton	Calvin Sebastian River Miles Flaskamper	M	Shaun Flaskamper Jennifer Flaskamper
Apr. 13, 2001	Littleton	Timothy Evan Lloyd	M	Christopher Lloyd Pauline Lloyd
May 31, 2001	Littleton	Daniel William Doyle	M	Jason Doyle Tara Doyle
June 15, 2001	Littleton	Emily Elizabeth Boyd	F	Matthew Boyd Georgeann Boyd
July 24, 2001	Littleton	Kariana Leila Ebel	F	Trevor Ebel Julie Ebel
Sept. 20, 2001	Littleton	Kyle Andrew Norris	M	Corey Norris Melissa Norris
Oct. 17, 2001	Littleton	Payton Carl MacKinnon	M	Eric MacKinnon Melinda Boudreau -MacKinnon
Oct. 22, 2001	Littleton	Rylee Enola Ruggles	F	Brent Ruggles Kimberly Ruggles
Nov. 15, 2001	Littleton	Lyndsi Brooke Stone	F	Rodney Stone Jennifer Stone

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Brown  
Town Clerk

**MARRIAGES REGISTERED  
IN THE TOWN OF BETHLEHEM, NH  
for the Year Ending December 31, 2001**

<b>DATE &amp; PLACE OF MARRIAGE</b>	<b>NAME AND SURNAME OF GROOM &amp; BRIDE</b>	<b>RESIDENCE AT TIME OF MARRIAGE</b>	<b>TOWN OF ISSUANCE</b>
Jan. 1, 2001 Bethlehem	Robert E. Ward Nancy L. Webster	Bethlehem Bethlehem	Bethlehem
May 12, 2001 Ashland	Christopher J. Cruger Jayne F. Hartnett	Bethlehem Bethlehem	Bethlehem
June 3, 2001 Bethlehem	Craig J. Sakowitz Sharon D. Karlsberg	Arlington, MA Arlington, MA	Bethlehem
June 16, 2001 Bethlehem	George M. Venezia Lynn E. Hansen	Bethlehem Bethlehem	Bethlehem
June 17, 2001 Bethlehem	Alan M. Rashkin Julia M. Adams	Bethlehem Bethlehem	Bethlehem
June 23, 2001 Franconia	Thomas S. Cleland Rebecca S. Willard	Bethlehem Bethlehem	Bethlehem
June 23, 2001 Bethlehem	Corey R. Safford Sonja J. Mitton	Bethlehem Bethlehem	Bethlehem
June 23, 2001 Bethlehem	William E. Donovan Nancy L. Stone	Bethlehem Bethlehem	Bethlehem
June 30, 2001 Bethlehem	Corey J. Norris Melissa L. Youngman	Bethlehem Bethlehem	Bethlehem
July 4, 2001 Littleton	William E. Flick Diana L. Pelletier	Barnet, VT Bethlehem	Littleton
July 8, 2001 Lisbon	Benedict D. Woo Erin C. Maloney	Franconia Bethlehem	Bethlehem
July 10, 2001 Lincoln	Darren E. Perkins Tracy L. Kenne	Bethlehem Bethlehem	Franconia
July 21, 2001 Bethlehem	Andrew C. Beck Patricia A. Salomonson	Bethlehem Bethlehem	Manchester
July 22, 2001 Bethlehem	Andrew S. Dibner Jean A. Proulx	Newton, MA Amherst, NH	Bethlehem
Aug. 4, 2001 Bethlehem	John A. Radwich II Melissa A. Grant	Bethlehem Bethlehem	Bethlehem
Sept. 8, 2001 Bethlehem	Scott L. Chase Jennifer M. Burke	Bethlehem Bethlehem	Bethlehem
Sept. 8, 2001 Monroe	Gilberto D. De Freitas Sarah J. Ward	Bethlehem Bethlehem	Bethlehem
Sept. 18, 2001 Littleton	Henry A. Therrien Jessica C. Smith	Bethlehem Bethlehem	Bethlehem
Sept. 22, 2001 North Conway	Jeremy R. Doyle Kerri A. Coyle	Bethlehem Bethlehem	Bethlehem
Sept. 22, 2001 Bethlehem	Andrew B. Rodger Maryse D. Grenier	Framingham, MA Framingham, MA	Bethlehem

Sept. 22, 2001 Bethlehem	Timothy M. Ingerson Amy M. Pushor	Bethlehem Bethlehem	Bethlehem
Oct. 13, 2001 Bethlehem	Wayne R. Stone Pauline D. Tardiff	Bethlehem Bethlehem	Bethlehem
Dec. 1, 2001 Bethlehem	Bruce R. Houck Susan M. Houck	Bethlehem Bethlehem	Littleton
Dec. 25, 2001 Bethlehem	Roger G. Gray Suzanne A. Corey	Bethlehem Bethlehem	Bethlehem

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Brown  
Town Clerk

### DEATHS REGISTERED IN THE TOWN OF BETHLEHEM, NH for the Year Ending December 31, 2001

DATE	PLACE	NAME	SEX	FATHER MOTHER
Jan. 21, 2001	Littleton	Steven F. Leslie	M	Richard Leslie Marilyn Cox
Jan. 28, 2001	Bethlehem	Ralph D. Sylvia	M	Antone John Sylvia Elizabeth Ralph
Feb. 24, 2001	Bethlehem	Robert H. Bain	M	Robert Bain Bernice Lyndes
Mar. 3, 2001	Littleton	Amelie H. Brady	F	Joseph Racenet Anna Garypie
Mar. 12, 2001	Bethlehem	Richard E. Meaney	M	Unknown, Unknown Louise M. Meaney
Apr. 16, 2001	Littleton	Sandra E. Waites	F	Victor Natyniak Edith Flagg
May 1, 2001	Littleton	Heinz Raub	M	Klemens Raub Dorothy Tomasiny
May 13, 2001	Littleton	Pamela J. Carter	F	Dean Carter Catherine Holden
May 31, 2001	Littleton	Richard C. Virdone	M	Paul Virdone Leila Zabatkin
June 6, 2001	Littleton	Paul J. Therrien	M	Napolean Therrien Nellie Gorrow
June 11, 2001	Franconia	Patricia M. Luttazi	F	James Corbett Alice Sullivan
July 22, 2001	Bethlehem	Helen J. Shuster	F	Fred Herbert Helen Spangler
July 25, 2001	Bethlehem	Jack P. Harrison	M	George Harrison Ruth Revoir

Aug. 5, 2001	Littleton	Wayne S. Leighton	M	Walton Leighton Anne Spencer
Aug. 12, 2001	Littleton	Syed I. Hasan	M	Syed Hasan Saira Khatoon
Aug. 15, 2001	Bethlehem	Mary K. McHose	F	Leo Stanley Natalie Ferrin
Sept. 6, 2001	Littleton	Vivien R. Gonsalves	F	Joseph Lapierre Amanda Breault
Sept. 21, 2001	Bethlehem	Joan R. Blechl	F	Joseph Dare Josephine Russell
Nov. 25, 2001	Bethlehem	Florence Derrington	F	Zack Harris Ida Smallwood
Dec. 19, 2001	Littleton	William C. Bushey	M	Ruben Bushey Helen Thibault
Dec. 20, 2001	Littleton	Ruth D. Miller	F	Stuart Dexter Madelene Farr
Dec. 27, 2001	Littleton	Mary I. Aulis	F	Melvin Byron Merttie Wright

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Tandy Brown  
Town Clerk





## **TOWN HOURS**

### **TOWN CLERK'S OFFICE – 869-2293**

Monday .....	4:30 p.m. - 7:00 p.m.
Tuesday .....	9:00 a.m. - 1:00 p.m.
Wednesday .....	4:30 p.m. - 7:00 p.m.
Thursday .....	9:00 a.m. - 1:00 p.m.
First Saturday of each month .....	9:00 a.m. - 11:00 a.m.

### **SELECTMEN'S OFFICE & PLANNING & ZONING BOARDS**

**869-3351**

**869-2042**

Monday thru Friday .....	8:00 a.m. - 3:00 p.m.
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### **SELECTMEN'S MEETINGS**

Every Other Monday Night .....	7:00 p.m. - 9:00 p.m.
Make an appointment to be on the Agenda by 3:00 p.m. Friday of the previous week.	

### **PLANNING BOARD MEETING – 869-2042**

Fourth Wednesday of each month .....	Opens at 7:30 p.m.
Work Sessions 1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday	

### **ZONING BOARD MEETING – 869-2042**

As needed .....	Opens at 7:30 p.m.
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### **TAX COLLECTOR'S OFFICE – 869-3133**

Monday .....	4:30 p.m. - 7:00 p.m.
Wednesday .....	1:00 p.m. - 3:30 p.m.
First Saturday of each month .....	9:00 a.m. - 11:00 a.m.

### **LIBRARY – 869-2409**

Monday thru Friday .....	1:00 p.m. - 4:30 p.m.
Monday & Thursday evenings .....	6:30 p.m. - 9:00 p.m.

### **CONSERVATION COMMISSION**

Fourth Thursday of each month .....	Opens at 7:30 p.m.
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### **BETHLEHEM VILLAGE DISTRICT MEETING – 869-3440**

First Tuesday of each month .....	Opens at 7:00 p.m.
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### **BETHLEHEM WATER DEPARTMENT – 869-3440**

Maintenance - Monday thru Friday .....	7:00 a.m. - 3:30 p.m.
Office - Tuesday and Thursday .....	8:00 a.m. - 2:30 p.m.

**ANIMAL CONTROL OFFICER**  
Alan Haines - 869-3963

**OVERSEER OF WELFARE**  
Kathleen Kennedy - 869-2042

**ROAD AGENT**  
George Tucker - 869-2212

**HEALTH OFFICER**  
Stanley Borowski - 444-0642

**TOWN POOL**  
869-3259

**FIRE DEPARTMENT**  
869-3342

**POLICE DEPARTMENT**  
869-5811



